



BOARD OF HEALTH MEETING MINUTES
Tuesday, April 23, 2019

BOARD MEMBERS:

Georgia Hanigan, Commissioner, Payette County
Nate Marvin, Commissioner, Washington County
Tom Dale, Commissioner, Canyon County
Kelly Aberasturi, Commissioner, Owyhee County
Viki Purdy, Commissioner, Adams County
Sam Summers, MD, Physician Representative
Bryan Elliott, Commissioner, Gem County

STAFF MEMBERS:

Nikole Zogg, Doug Doney, Patty Foster, Katrina Williams, Carol Julius, Brian Crawford, Emily Geary, Cristina Froude

MEETING CALLED TO ORDER -- CHAIR

Chairman Bryan Elliott called the business meeting to order at 9:02 a.m.

REQUEST FOR ADDITIONAL AGENDA ITEMS

Chairman Bryan Elliott asked for additional agenda items. No additions to the agenda were noted.

PLEDGE OF ALLEGIANCE

Meeting attendees participated in the Pledge of Allegiance.

PUBLIC COMMENT

No members of the public were present for the comment period.

REVIEW AND APPROVAL OF MARCH BOARD OF HEALTH MINUTES

Board members reviewed meeting minutes from the meeting held March 19, 2019.

MOTION: Commissioner Aberasturi moved to approve the March 19, 2019 meeting minutes. Dr. Summers seconded the motion. Motion passed unanimously.

REVENUE AND EXPENDITURE REPORT:

Patty Foster presented the March 2019 revenue and expenditure report. The target for revenues and expenditures is 75%. Patty reported that \$328,000 for the Parents as Teachers home visiting fund has been received. The current cash position is \$234,900 and Patty explained that she expects this amount to soon be down below \$100,000 as there are still several big ticket items to be paid out of Fiscal Year 2019 funds. Patty also noted that crisis center expenditures are also increasing rapidly and will affect the expenditure percentages.

INCREASE IN COUNTY CONTRIBUTIONS

Patty explained that the Fiscal Year 2020 Southwest District Health (SWDH) budget was prepared with the anticipation of receiving a 3% county contribution increase. The county contributions are calculated based on population figures and market value. The most recent population figures were recently released and will impact the county contributions calculations.

Commissioner Dale explained that Canyon County's calculated contribution has gone up drastically and the other five counties in the SWDH region have decreased contributions. Patty and Nikki discussed the effect of the populations and taxable market value.

Patty pointed out that at the end of the budget packet numbers for a 0%, 1%, and 2% increase in county contributions are included. She also pointed out that the 3% increase in county contributions mostly covers the merit increases recently proposed by the Governor.

MOTION: Commissioner Dale made a motion that the Board of Health adopt the FY2020 proposed budget as presented including the 3% increase in county contributions. Commissioner Hanigan seconded the motion. Motion passed unanimously.

PROPOSED MERIT INCREASES

In an effort to comply with the Governor's recommendation Patty calculated the proposed merit increase of 3%. Since those calculations were initially made there have been some changes made to the personnel budget for the SWDH FY2020 proposed budget. Merit increases were calculated and are entered in the proposed budget at an amount of \$166,500. These increases are essentially the same as a cost of living increase but are based on employee performance. Patty explained that following the personnel budget changes the merit amount may change. The specifics within operating may change a bit including capital outlay decreasing and merit increases increasing.

Patty explained that capital outlay is the first place to cut items to help balance the budget. The capital outlay wish list at the beginning of the budget preparation process includes items such as building repairs, new roof, new carpet, new vehicle purchase, etc. She explained that the operating budget has already been cut to an absolute minimum.

FY2020 BUDGET PRESENTATIONS

Based on the discussions for the previous agenda items Nikki did not present further information on the proposed Fiscal Year 2020 budget. Nikki explained that she and Patty have done budget presentations to Canyon County Board of Commissioners and Owyhee County Board of Commissioners. Presentations will be given to Gem, Payette, Adams, and Washington Counties in May.

FEE APPROVAL REQUESTS

Carol Julius presented fee approval requests for new fees to be added to the clinic services fee schedule.

MOTION: Dr. Summers made a motion to adopt the fee schedule additions as presented. Commissioner Dale seconded the motion. Motion passed unanimously.

SPECIAL REPORT: E-WIC

Emily Geary, SWDH Program Manager, presented information about the transition to electronic benefit access for Women Infants Children (WIC) program participants. This year WIC celebrated its 45th anniversary. Emily estimated that the cost savings for pre-term births for every dollar invested in WIC saves about \$2.48 in medical, educational, and productivity costs.

Emily explained that WIC benefits are transitioning to an electronic card that will be used beginning July 1, 2019. Currently, benefits are used through paper checks. Emily helped board members understand that the current experience shopping with WIC checks is difficult due to limitations for each of the checks and the requirement to purchase all of the items - such as three gallons of milk - at once. Paper checks come in three different categories and are given in a paper envelope. Foods on WIC are all chosen because they are low in the diets for the people they serve. The types of bread, pasta, cereal, and cheese are very specific. The juice selections are specific. Each check is valid for a different purchase.

Emily explained she is very excited about this change and the ease of use and reduced stigma it represents for the WIC clients. Emily noted that she receives all the WIC complaints and the majority are based on

the shopping experience. The WIC usage has decreased. One reason for that is that more people are employed. Another reason is that the grocery shopping experience with WIC checks is very difficult. The cashiers and other customers are often difficult when working with WIC checks and customers.

CLINICS UPDATE

Carol explained that Eide Bailly recently conducted a reimbursable services study and submitted their initial report. She explained that the report is encouraging and pointed out some things that can be done differently to impact the financial status of the reimbursable services. Eide Bailly recommended a complete fee scale analysis. Carol will get more details about this. The report also recommends additional training for billing staff to improve processing of certified coding type details. Some other recommendations of the report include to negotiate and re-negotiate annually with the payer contracts, streamline billing processes by verifying insurance, conduct annual chart audits to determine if charting or workflow adjustments can be made, increase the point of service collections as the client comes in, and update and/or change the Electronic Medical Record (EMR) system.

Dr. Roscoe clarified that the motivation behind the evaluation of the fee scale analysis is to maximize third party payer reimbursement possibilities and allow payment to be received for the work being done.

The Eide Bailly report estimated that the SWDH sliding fee scale is currently about 15% below the national standard in comparison to national standards. The other issue with the sliding scale is that it is broken out into more cutoffs than are often used.

Board members discussed different EMR systems and whether all the state's health districts have discussed using a centralized EMR system. Nikki explained that two years ago Central District Health Department (CDHD) and SWDH began to explore the use of a similar system to allow record sharing. At that time SWDH chose not to pursue the implementation of a new EMR system, Athena, while CDHD did change. Nikki estimated that Athena is a web-based system. The Athena system has an initial low cost but also requires payment of a percentage of revenues brought in.

Board members directed Dr. Roscoe to investigate EMR system costs.

CRISIS CENTER UPDATE

Cristina Froude, Crisis Center Project Manager, updated Board members on the progress of the Western Idaho Community Crisis Center. The center's grand opening and ribbon cutting ceremony was held yesterday, Monday, April 22, 2019. Today at 9:00 a.m. the center opened to receive patients.

The next focus now is communication and outreach plans. Presentations throughout the community will continue to help spread the word to partners and potential clients. Cristina expects to work on a website for the crisis center and the Google My Business is up and running.

Board members asked about third party payer agreements. Cristina explained that through Optum the credentialing process for the crisis center has been completed and currently the reimbursement for services process is ongoing with the other payers.

Doug Doney recognized Cristina's efforts over the last few months following coming on board in January at SWDH to work on the crisis center stand up. She did an outstanding job ensuring the grand opening for the crisis center took place.

IADBH RESOLUTIONS

Nikki presented the resolutions that are either new or revised and are scheduled to be considered at the upcoming Idaho Association of District Boards of Health (IADBH) meeting in Lewiston in June. These resolutions have been proposed by the different health districts based on the areas of interest in their communities. Nikki has been asked to receive any feedback or questions or clarifications in the resolutions that can be brought back to each district as they are being prepared for the meeting.

Alzheimer's Resolution – District 2

This resolution asks that the public health districts recognize Alzheimer's as a public health issue and work on encouraging prevention. District 1 put forth a senior cognitive health resolution that is similar to District 2's resolution. Dr. Summers explained that he likes the senior cognitive health term as it is cleaner and encompasses many types of dementia.

Board members recommend supporting the senior cognitive health resolution as written.

MOTION: Dr. Summers made a motion to recommend the use of the senior cognitive health resolution to bring forward to the IADBH meeting. Commissioner Dale seconded the motion. The motion passed unanimously.

Raising the minimum age of legal access and use of tobacco products in Idaho to age 21

Board members support this resolution.

MOTION: Commissioner Dale made a motion to recommend this resolution be brought forward to the IADBH meeting. Commissioner Marvin seconded the motion. Six in favor; one opposed. The motion passed.

Resolution to support the prevention of all tobacco products, including electronic nicotine delivery systems on all school grounds

Board members discussed this resolution. Commissioner Dale noted that the use of tobacco products is already prohibited by law on any school grounds. Board members discussed removing the first therefore be it resolved statement but leaving the second one. Board members agree they would like to see this resolution worked through more thoroughly to include the support of the education process.

Board members would recommend that this be adopted with a little more work on the vapor or the impact of the Electronic Nicotine Delivery Systems (ENDS) and keep the education.

MOTION: Commissioner Dale made a motion to recommend more work on this resolution. Commissioner Marvin seconded the motion. The motion passed unanimously.

Resolution to support evidence-based home visitation in Idaho (revision)

Nikki has worked on this resolution and revised the therefore statements to align with input received from the National Network for Public Health Law and a few other sources where states have had success getting Medicaid reimbursement for home visiting. It would be a better use of state appropriated funds to build better sustainable programming for home visiting.

MOTION: Commissioner Hanigan made a motion to recommend this home visitation resolution be brought forward to the IADBH meeting. Dr. Summers seconded the motion. The motion passed unanimously.

Resolution to oppose the legalization of recreational (non-medical) marijuana

MOTION: Commissioner Marvin made a motion to support this resolution going forward to the IADBH meeting. Commissioner Dale seconded the motion. Motion passed unanimously.

Resolution to support awareness, education, and prevention of suicide

Board members discussed the need for education around suicide.

MOTION: Commissioner Dale made a motion to support this resolution going forward to the IADBH meeting. Dr. Summers seconded the motion. Motion passed unanimously.

FACILITY REPAIR GUIDANCE

Following the Board of Health meeting last month, Doug reached out to Jordan Wilcomb Construction to discuss the stucco damage at the Caldwell SWDH location. The contractors explained that at the time of construction the recommendation to not go with stucco was made. This recommendation was based on the fact that stucco is not an ideal material to use particularly on a commercial building with large surfaces and large areas where stucco would be applied. Portland Cement is the main type of ingredient used in the stucco and when cement is applied over a large surface area and there is not enough room for expansion cracks result. The shifting of the ground also affects cracking. The contractor noted that this will be a continuing problem unless it is remedied. The stucco will need to be reapplied or removed and replaced with metal siding. Several quotes have been received and Doug explained that there are several options including:

1. Repair of the stucco
2. Removal of the stucco from the main problem areas and application of stucco or metal siding
3. Applying metal siding over existing stucco with the appropriate barriers recommended by the contractor

The least expensive option is to repair the damage at a cost of about \$60,000. The removal of and replacement of stucco for the problem areas is between \$200,000 and \$300,000. Applying metal siding over the stucco with appropriate barriers is approximately \$281,000.

Doug asked board members for direction to identify the best option and proceed using remaining funds from this fiscal year. Board members discussed long term solutions and feel there is value in putting siding on top of stucco as the stucco could provide an additional layer of insulation to the building. Board members agree repairing the cracks is not a feasible option knowing it will likely re-crack and need to be replaced in the future.

Patty provided some insight into a way to budget for these repairs. She suggested that at the end of each fiscal year she provide a report of unspent funds from that fiscal year and Board members can commit any surplus funds to the capital repair account and decide how much of that can go to the building repair or to EMR programs.

Board members directed Doug to obtain a quote to remove and replace the most critical areas and another quote to remove and replace entire building with 40-year steel siding. Board members directed Patty to identify available funds to commit to cover part of this cost.

Board members are available if needed for a special Board of Health meeting to vote on facility repair options if using Fiscal Year 19 funds is an option.

WESTERN IDAHO COMMUNITY HEALTH COLLABORATIVE UPDATE

District 3 and District 4 have combined to create the Western Idaho Community Health Collaborative meeting. The first official new collaborative meeting is scheduled for June. Dr. Summers and Nikki are participating in this. The Federal Reserve has sponsored emergency department utilization meetings. District 4 is in the process of recruiting for the position to head this collaborative. Dr. Summers and Nikki will participate in the interview and selection process for this shared FTE.

DIRECTOR'S REPORT

Medicaid Eligibles by County

Several waivers are being worked on to be submitted to the Centers for Medicaid Services and are expected to be implemented by June. One of the waivers will allow for people between 100% and 138% of federal poverty level to be on the exchange. Another waiver is for inpatient mental health hospitalization. Currently, there isn't a Medicaid reimbursement for people who are inpatient mental health status. Primarily, the state hospitals and facilities like Intermountain Hospital are affected. This

waiver would allow for reimbursement for this service. Other waivers include work requirement/volunteer/student requirement after January 1, 2020. Another waiver that will be worked on is for reproductive health services that would stipulate that a female must use her primary care provider or have a referral from her primary care provider for reproductive health services they seek.

Final SHIP State Level Process Evaluation Report

Nikki provided board members with the Executive Summary from the final SHIP State Level Process Evaluation Report.

Proxy forms

Board members not able to attend the Idaho Association of District Boards of Health (IADBH) meeting in Lewiston June 19th -20th are asked to complete a proxy form to designate someone to vote in their place. Forms are available from Katrina.

IADBH Conference – June 19-20, 2019 – Lewiston, ID

Registration forms are due to Katrina by Friday, May 3, 2019.

EXECUTIVE SESSION

At 12:02 p.m. Chairman Elliott made a motion to go into executive session. Roll call taken. No decision was made.

There being no further business, the meeting adjourned at 12:13 p.m.

Respectfully submitted:

Approved as written:



Nikole Zogg
Secretary to the Board



Bryan Elliott
Chairman

Dated: May 21, 2019