



Board of Health Meeting

Tuesday, October 27, 2020, 9:00 a.m.

13307 Miami Lane, Caldwell, ID 83607

The meeting will be available for live streaming at [the SWDH You Tube page](#)

Public comments specific to an agenda item for the October 27, 2020 meeting can be submitted at <https://www.surveymonkey.com/r/J3L6GFR>. The period to submit public comments will close at 9:00 a.m. on Monday, October 26, 2020.

Agenda

<u>A = Board Action Required</u>	<u>G = Guidance</u>	<u>I = Information item</u>
9:00 A	Call the Meeting to Order	Chairman Elliott
9:02	Pledge of Allegiance	
9:03	Roll Call	Chairman Elliott
9:04 A	Request for Additional Agenda items; Approval of Agenda	Chairman Elliott
9:05 I	Public Comments	
9:20 I	Introduction of New Employees	SWDH Staff
9:22 A	Approve September 22, 2020 Board of Health Meeting Minutes	Chairman Elliott
9:25 I	September 2020 Expenditure and Revenue Report	Troy Cunningham
9:35 I	Groundwater Monitoring	Brigitta Gruenberg
10:05 I	COVID-19 Situation Update	Doug Doney, Jaime Aanensen
10:15 I	Clinic Operations Update	Carol Julius, Clay Roscoe
10:30 I	Break	
10:45 A	SWDH COVID-19 Health Alert Level Update	Nikki Zogg, Rachel Pollreis
11:00	Director's Report	Nikki Zogg
	Audit Update	
	Public Health Symposium – November 17, 2020 12:30 p.m. - 2 p.m.	
11:10	Executive Session: In accordance with Idaho Statute 74-206(b), 74-206(f)	

Next meeting: **Tuesday, November 17, 2020 at 9:00 a.m.**

Healthier Together

13307 Miami Lane • Caldwell, ID 83607 • (208) 455-5300 • FAX (208) 454-7722



BOARD OF HEALTH MEETING MINUTES
Tuesday, September 22, 2020

BOARD MEMBERS:

Georgia Hanigan, Commissioner, Payette County - present
Nate Marvin, Commissioner, Washington County - (present via Zoom)
Tom Dale, Commissioner, Canyon County – present
Kelly Aberasturi, Commissioner, Owyhee County – present
Viki Purdy, Commissioner, Adams County – not present
Sam Summers, MD, Physician Representative – present
Bryan Elliott, Commissioner, Gem County - present

STAFF MEMBERS:

Nikki Zogg, Katrina Williams, Olivia Howard, Jaime Aanensen

Via Zoom: Doug Doney, Troy Cunningham, Clay Roscoe, Ashley Anderson, Ricky Bowman, Rachel Pollreis, Carol Julius

GUESTS: Sarah Andrade, Lifeways; Approximately 19 members of the public attending in person; Guests viewing live stream via SWDH You Tube page.

CALL THE MEETING TO ORDER

Chairman Elliott called the meeting to order at 9:09 a.m.

APPROVAL OF AGENDA

No changes to the agenda were noted.

MOTION: Commissioner Dale moved to approve the agenda as presented. Dr. Summers seconded the motion. All in favor; motion carries.

PUBLIC COMMENTS

Several members of the public presented public comments to the Board of Health members.

Southwest District Health (SWDH) does not intend to mandate COVID-19 vaccinations. Currently, six vaccines are under development. Five of them are for adults only. Southwest District Health District Director Nikki Zogg clarified if a vaccine is proven to be effective and passes through the clinical trials, SWDH will offer points of dispensing (PODs) clinics to administer the vaccination to those who wish to receive it; vaccinating high-priority groups first as determined by federal guidance.

INTRODUCTION OF NEW EMPLOYEES

New employees from Clinics Division were introduced.

APPROVE AUGUST 25, 2020 BOARD OF HEALTH MEETING MINUTES

Board members reviewed the August 25, 2020 Board of Health meeting minutes. No changes were noted.

MOTION TO APPROVE: Commissioner Dale moved to approve the August 25, 2020 Board of Health meeting minutes as presented. Commissioner Hanigan seconded the motion. All in favor; motion approved.

In June 2020, the WICCC team provided 123 services, an average of 4.1 per day. In July, 280 services were provided for an average of 9.03 per day. In August, there was 448 intakes, an average of 14.45 per day, 63% higher than July. Sarah explained that some individuals check in more frequently and utilize the crisis centers as part of their safety plan to help avoid relapses. Payment for several serves has been collected through Optum and through United Health Care.

To date in September, 320 intakes have been completed, averaging approximately 14.55 per day.

SWDH COVID-19 HEALTH ALERT LEVEL UPDATE

Board members asked to review the Southwest District Health COVID-19 Health Alert Level metrics monthly. Rachel Pollreis, Research Analyst, Sr., presented updates for the Southwest District Health COVID-19 Health Alert Levels. She described current levels and where the region is trending currently.

Daily downward trend in incidence rates continue to be seen. The one metric that has been slightly altered is the positivity rate. That data are now available by county. Prior to that the district-wide positivity rate was used. Rachel explained that the incidence rate is definitely one of the most looked at metrics. She used the example of Gem County which saw an increase in incidence rate due largely to an isolated cluster outbreak in a boarding school. However, this high incidence rate did not impact the county's current health alert level because of other factors considered in the decisions (e.g., population size, congregate settings, community spread, etc.).

Board members discussed the value of the increased metrics and data being collected. Board members also discussed the difference in the health alert levels being used by other health districts. Central District Health is using fewer measures. Overall, Nikki explained that applying any of the set of measures adopted by each district would still yield the same conclusion with regard to risk for exposure and recommended mitigation strategies.

MOTION: Commissioner Hanigan made a motion to continue to utilize the health alert levels metrics and updates. Dr. Summers seconded the motion. All in favor; motion passes.

DIRECTOR'S REPORT

There were no items for the Director's Report.

There being no further business, the meeting adjourned at 11:08 a.m.

Respectfully submitted:

Approved as written:

Nikole Zogg
Secretary to the Board

Bryan Elliott
Chairman

Date

SOUTHWEST DISTRICT HEAL

Target		25.0%
This month		
State Cash Position		CHANGE
Revenues:	\$ 3,526,858	
Health Board	\$ (10,793)	
	\$ (7,102)	
Teacher	\$ (190,760)	
Net Revenue:	\$ 3,318,203	\$ 787,801
Expenditures:	\$ (2,616,752)	\$ (1,060,163)
Net Cash Position:	\$ 701,451	\$ (272,362)

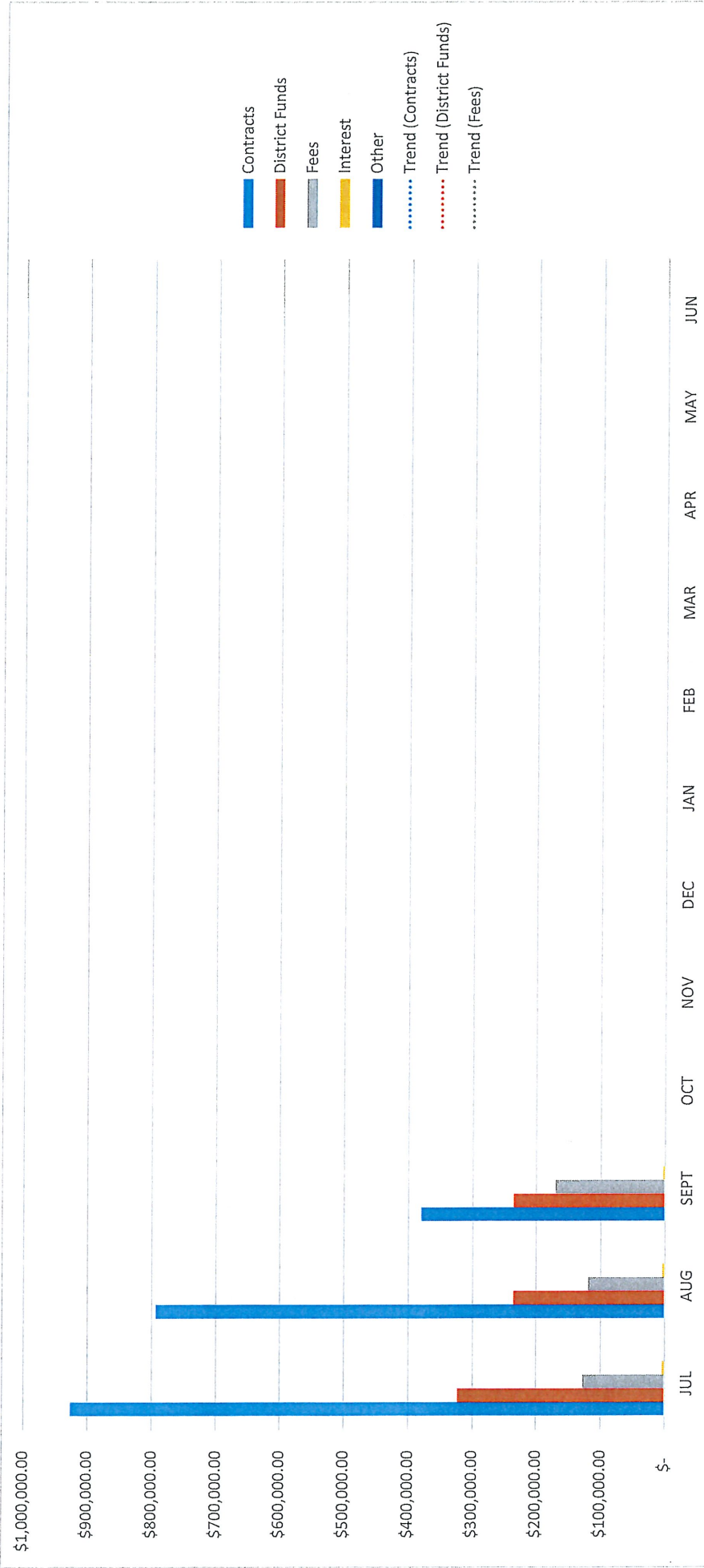
Fund Balances		
	Beginning Total:	Sept 30
General Operating Fund	\$ 66,114	\$ 101,679
Millennium Fund	\$ -	\$ 115,713
LGIP Operating	\$ 2,630,723	\$ 3,130,398
LGIP Vehicle Replacement	\$ 99,207	\$ 99,425
LGIP Capital	\$ 1,299,174	\$ 1,299,174
Total	\$ 4,095,218	\$ 4,746,390

Revenue												
	Board of Health	Admin	Clinic Services	Env & Community Health	General Support	Buildings	Crisis Center	Total	YTD	Direct Budget	Total Budget	Percent of Direct
Fees	\$ -	\$ 87	\$ 52,134	\$ 117,934	\$ -	\$ 250	\$ -	\$ 170,406	\$ 417,026	\$ 1,499,542	\$ 1,715,979	28%
Contracts	\$ -	\$ -	\$ 134,839	\$ 133,548	\$ 24,379	\$ -	\$ 86,491	\$ 379,257	\$ 2,097,435	\$ 5,070,051	\$ 5,801,838	41%
Sale of Assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	0%
Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,547	\$ 9,893	\$ 69,910	\$ 80,000	14%
District Funds	\$ 800	\$ 11,696	\$ 99,443	\$ 38,336	\$ 52,763	\$ 32,242	\$ -	\$ 235,339	\$ 793,378	\$ 3,817,978	\$ 4,369,047	
Carry-Over Funds	\$ -	\$ -	\$ 127,835	\$ 10,793	\$ -	\$ -	\$ -	\$ 138,628	\$ 208,655	\$ 61,195	\$ 70,027	
Other/Committed Funds	\$ -	\$ -	\$ 252	\$ -	\$ -	\$ -	\$ -	\$ 252	\$ 470	\$ 24,369	\$ 27,886	2%
Monthly Revenue	\$ 800	\$ 11,784	\$ 414,503	\$ 300,671	\$ 77,142	\$ 32,492	\$ 86,491	\$ 926,429	\$ 3,526,857	\$ 10,560,522	\$ 12,084,777	33.4%
Year-to-Date Revenue	\$ 2,697	\$ 39,518	\$ 1,266,484	\$ 1,504,896	\$ 279,801	\$ 109,473	\$ 314,094	\$ 3,520,922	Total Direct budget is \$10,560,522 + \$1,524,255 indirects= \$12,084,777			
Direct Budget	\$ 15,043	\$ 299,905	\$ 3,878,817	\$ 3,036,833	\$ 1,219,147	\$ 602,422	\$ 1,508,355	\$ 10,560,522				
Budget	\$ 15,043	\$ 299,905	\$ 4,724,791	\$ 3,682,696	\$ 1,238,534	\$ 602,422	\$ 1,521,386	\$ 12,084,777				
Percent of Direct Budget	17.9%	13.2%	32.7%	49.6%	23.0%	18.2%	20.8%	33.3%				

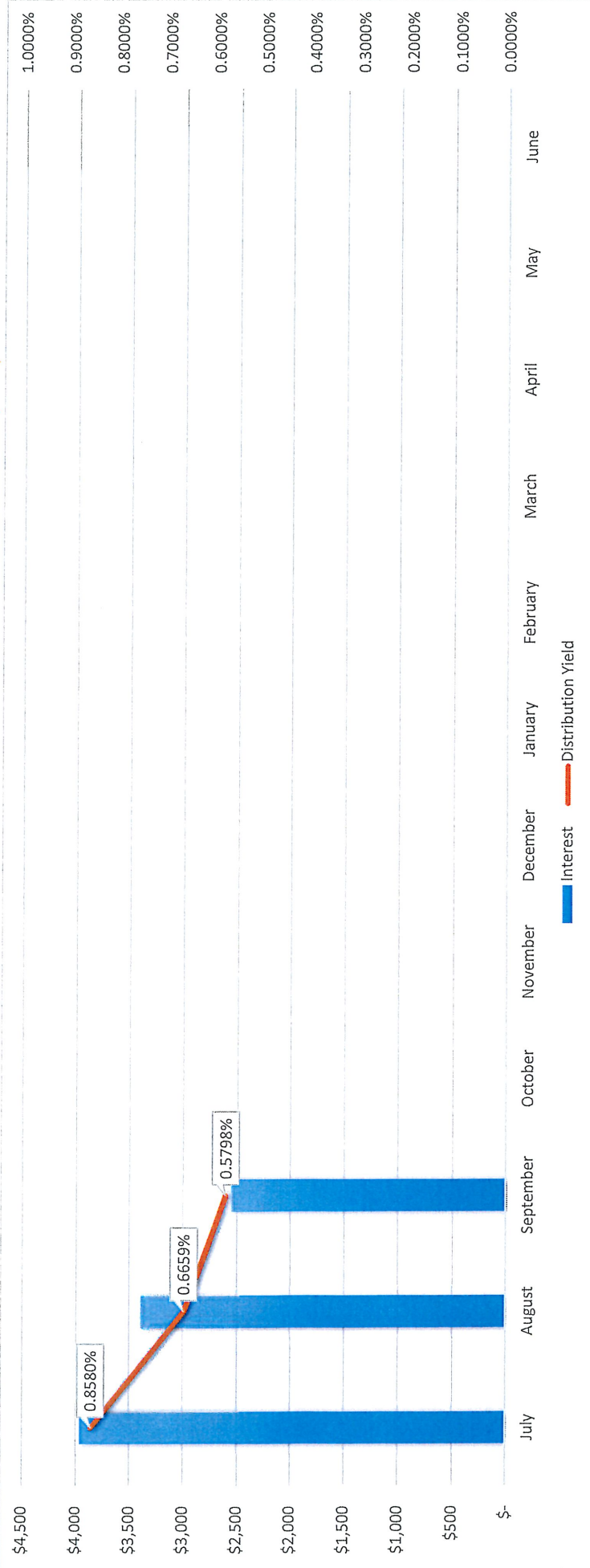
Expenditures												
Personnel	\$ -	\$ 12,610	\$ 195,158	\$ 318,706	\$ 68,427	\$ 8,030	\$ 4,343	\$ 607,275	\$ 1,737,711	\$ 5,920,623	\$ 6,775,177	29%
Operating	\$ -	\$ 1,820	\$ 57,776	\$ 98,385	\$ 17,541	\$ 10,326	\$ 267,040	\$ 452,888	\$ 858,846	\$ 4,478,408	\$ 5,124,800	19%
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,195	\$ 161,491	\$ 184,800	13%
Monthly Expenditures	\$ -	\$ 14,430	\$ 252,934	\$ 417,092	\$ 85,968	\$ 18,356	\$ 271,382	\$ 1,060,163	\$ 2,616,753	\$ 10,560,522	\$ 12,084,777	24.8%
Year-to-Date Expenditures	\$ 1,419	\$ 45,255	\$ 688,679	\$ 1,229,036	\$ 247,560	\$ 112,087	\$ 292,717	\$ 2,616,752				
Direct Budget	\$ 15,043	\$ 299,905	\$ 3,878,817	\$ 3,036,833	\$ 1,219,147	\$ 602,422	\$ 1,508,355	\$ 10,560,522				
Budget	\$ 15,043	\$ 299,905	\$ 4,724,791	\$ 3,682,696	\$ 1,238,534	\$ 602,422	\$ 1,521,386	\$ 12,084,777				
Percent of Direct Budget	9.4%	15.1%	14.6%	33.4%	20.0%	18.6%	19.2%	21.7%				

Total Direct budget is \$10,560,522 + \$1,524,255 indirects= \$12,084,777

YTD REVENUES



YTD INVESTMENT YIELD TRENDS



BOH CS update Tuesday October 27, 2020

Carol:

Marsing and School Nursing program: Frances RN, one day per week and may advance to more days pending funding possibilities.

School is looking at "Integrated Behavioral Health and Primary Care. Dr. Womack (Lukes) Dr. Suda (FMRI resident).

Model of: Whole School, Whole Community, Whole Child (WSCC)

- Flu vaccine events: Friday and Saturday Marsing HUB last week, 38 and 28, babies to seniors, some no insurance. Partnership event with vision checks/glasses, cardiovascular screening, flu shots, good boxes. Love Heals partnership and sponsorship. Well planned for decrease COVID risk.
- Received additional sub grant funding for increasing influenza coverage to high risk population. Planning; Community sites, fire station drive through, walk in and Saturday clinics, Caldwell Housing (Farmway).

CS Staffing:

- Recruitment for two NP. Each to work 1 day per week to meet current client needs in clinics.
- Current NP, Molly. To assist with our new model of community reach, schools and mobile.
- Recruit for a PM2 to manage the medical clinic work and grow our business toward health care services at school sites (improved access) and mobile clinic work to reach those at higher risk.

Dr. Roscoe:

- SWDH is in discussions now with FMRI Nampa about staffing a once weekly reproductive health clinic at the Caldwell facility.
- The HD has transitioned to the Abbott BinaxNOW rapid antigen test for evaluation of symptomatic first responders, law enforcement, long term care facility staff, and students and teachers (previously we were using Abbott ID NOW rapid PCR test. This test requires minimal training, no special equipment and be performed in various settings. SWDH currently is conducting a validation exercise, comparing BinaxNOW to the gold standard of in-laboratory PCR testing. The end goal will be to have a rapid response team to assist with testing when needed off-site, and to offer testing in Caldwell, Payette, Weiser and Emmett health department offices.
- SWDH is collaborating with NNU to complete a demonstration project on wastewater analysis for monitoring of COVID-19 virus levels in a congregate setting (e.g. a college campus). The project may also evaluate this approach for public schools (possible partner: Marsing SD).



ZWYGART JOHN
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This is a brief memo to outline items that we observed while onsite performing the audit. Items on this list will not necessarily show up on the audit report. This list is only for discussion in the exit interview.

Prior Year Finding 2017-101:

In the prior audit there was a difference found on the SEFA due to noncash items. Troy made us aware that new procedures were put in place to prevent this going forward. We reviewed the procedures and saw were multiple individuals were reviewing the information. We did not see the same issue this year.

Prior Year Finding 2017-201:

The indirect rate cost was calculated incorrectly in the prior year. We reviewed the indirect cost calculations for FY 2018 and 2019. It was noted that the error was corrected and that it was being reviewed by individuals that did not prepare the calculations.

Prior Year Finding 2017-202:

Monthly and Quarterly reports for MIECHV did not have supporting documents for all reports. We are still working with Troy and Adriana to make sure that this has been corrected.

Prior Year Finding 2017-204:

In prior year the District did not have documents available to support the allocation of direct costs. In reviewing direct cost allocations this year, we were able to obtain supporting documents showing how the allocation was being done. The allocation amounts tied back to the supporting documents.

Current Year Items:

WIC:

We reviewed a total of 60 WIC receptions files to make sure that all documentation was present and they were eligible to receive WIC. We only noted 1 error. There was 1 recipient that did not have appropriate proof of residency documented on their file. After reviewing the process with Emily Geary, we feel that this is not a systemic issue, but an isolated event. We reviewed the controls with Emily and feel that controls are in place to prevent this error from happening going forward.

Direct Cost:

We discussed the use of budgeted hours to establish the direct cost allocation with Troy. We feel that using actual hours will give a better allocation base then using budget. By using actual you will account for changes that take place during the year and better allocate those expenses. Troy has implemented this change going forward.