



## Behavioral Health Board – Region 3

### Serving Adams, Canyon, Gem, Owyhee, Payette and Washington Counties

### Region 3 Behavioral Health Board Executive Committee Meeting Minutes

Wednesday, March 24, 2021

9:30 a.m. – 10:00 a.m.

<https://swdh.zoom.us/j/98727597097?pwd=YnRSTUtudm5zL3JZL21rRTBaU2YzZz09>

**Executive Committee Board Member Attendees:**

Christopher Partridge	Heather Taylor	Joy Husmann	Marc Shigeta	Mark Rekow
Melissa Mezo	Penny Jones			

**Additional Attendees:**

Dahlia Stender	Jeri Gowen	Chuck Christiansen	Emily Straubhar	
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**Agenda:**

Topic	Discussion	Motion	Action
Call Meeting to Order Roll Call	Meeting called to order 9:35 a.m.		
Review February EC Meeting Minutes	Board members reviewed February meeting minutes.	A motion was made, and seconded, to approve the February 2021 minutes; motion carried unanimously.	Emily to upload approved minutes to the BHB website.
Finance Subcommittee Update	Chuck Christiansen presented on the two main concerns discussed at the March finance subcommittee meeting: <ul style="list-style-type: none"> <li>• The Board may have overspent on the current budget through the end of the fiscal year.</li> </ul>		

	<ul style="list-style-type: none"> <li>• Although the Board has between \$7,000 and \$9,000 of carryover funds from previous years, there is the question of whether the Board can carry that amount over into the next fiscal year.</li> <li>• Chuck advised that the EC needs to review the Board's current expenditures and seek clarification of the carryover policy. There are discrepancies about what Health and Welfare is saying needs to be done with the funds versus what SWDH is saying.</li> <li>• Chuck recommended that the EC meet with SWDH to review each line item in the budget to see where expenses can be cut.</li> <li>• Per communication between Heather and Mindy Oldenkamp, carryover funds are permitted. The written language regarding this is confusing; Chuck recommended that the contract be amended to be more clear.</li> </ul>		<p>Heather Taylor will follow-up with Mindy Oldenkamp and Nikki Zogg to discuss if the contract needs to be amended to reflect the carryover policy.</p> <p>The EC will meet with SWDH to clarify what each expenditure is in the budget.</p>
Review Board Bylaws	<p>Executive committee members reviewed the edited Bylaws.</p> <p>Melissa clarified the 3 -6 hour expectation of Board member involvement to include attending meetings, reviewing documents, email communication, etc.</p>		Emily to complete Board edits and finalize the document.
Adjourn	Meeting adjourned at 10:06 a.m.		

Next Executive Committee Behavioral Health Board Meeting:  
Wednesday, April 28<sup>th</sup>, 2021  
9:30 a.m. – 10:00 a.m.