



Behavioral Health Board – Region 3

Serving Adams, Canyon, Gem, Owyhee, Payette and Washington Counties

Region 3 Behavioral Health Board Executive Committee Meeting Minutes

Wednesday, April 28, 2021

9:30 – 10:00

<https://swdh.zoom.us/j/98727597097?pwd=YnRSTUtudm5zL3JZL21rRTBaU2YzZz09>

Executive Committee Board Member Attendees:

Christopher Partridge	Heather Taylor	Joy Husmann	Marc Shigeta	Mark Rekow
Melissa Mezo	Penny Jones			

Additional Attendees:

Mindy Oldenkamp	Emily Straubhar	Molly Perotti	Jeri Gowen	
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Agenda:

Topic	Discussion	Motion	Action
Call Meeting to Order Roll Call Introduction	Meeting called to order at 9:33 a.m.		
Approve March EC Meeting Minutes	Board members reviewed March meeting minutes.	A motion was made, and seconded, to approve the March 2021 minutes; motion carried unanimously.	Emily to upload approved minutes to the BHB website.
Finance Subcommittee Update	Chuck Christiansen presented. <ul style="list-style-type: none"> • The finance subcommittee did not meet in the interim between the last two meetings; however, a meeting did take place between members of the EC committee and SWDH to 		

	<p>review budgetary concerns that the board had and to request a more detailed expenditure listing. The reason for the meeting was because board members are concerned that the budget may be overspent for the fiscal year. Chuck recommended that the board not approve any additional expenditures from external requests until there is a better understanding of what is left in the budget.</p> <ul style="list-style-type: none"> • Marc Shigeta shared that he feels the budget is hard to follow from a standard accounting point of view. He recommends that the EC be more involved in the development of the budget. • EC members discussed the passing of House Bill 316, which is an effort to pay for Medicaid expansion. If it goes into effect in March 2022, it will bring a lot of changes to the public health districts. • For the upcoming fiscal year, the finance subcommittee would like to meet with SWDH to create a set-in-stone budget of \$50,000. Chuck recommends doing this at the June finance subcommittee meeting, with Nikki included. Additionally, EC members would like to have some type of mechanism in place incase the board does go over budget. • There were \$6,000 - \$7,000 unknown costs to the budget that EC members did not know they were getting charged for and they are now. EC members agreed that this is a relatively new dilemma. • EC members discussed that expenses are not approved by the board. 		
<p>Determine Emily's Priority Duties for the Board</p>	<p>Open Discussion.</p> <ul style="list-style-type: none"> • This discussion was born out of Emily's hours exceeding the 20-hour a week limit. • Emily confirmed she does not code her time to the PFS grant. Board members would like clarification if time spent on the PFS grant is split between the board and SWDH. • EC members discussed the concern of Emily billing the time spent on the IROC grant to the BHB. • Emily explained that she offers general support by completing meeting minutes for all three committees, setting up meetings, general email communication between 		<p>Finance subcommittee, EC, and SWDH meet to outline budget and Emily's priority support activities to the board.</p>

	<p>board members, weekly resource emails to the BHB list-serve, and managing the board website. She also reiterated that she wants to offer the best support available to the board, and this includes helping with the IROC grant.</p> <ul style="list-style-type: none"> • Mindy Oldenkamp suggested that when the BHB and SWDH meet to discuss the budget, they outline a list of priorities that Emily needs to do to support the BHB and it will better help to align the budget and forecast that there will not be any overspending. Chuck recommended that this meeting occur between the finance subcommittee and the EC. • Emily to let Melissa know when she is getting close to exceeding 20 hours a week. 		
Adjourn	Meeting adjourned at 10:03 am.		

Next Executive Committee Meeting:
Wednesday, May 26, 2021
9 am – 10 am