



**BOARD OF HEALTH MEETING MINUTES**  
**Thursday, September 22, 2022**

**BOARD MEMBERS:**

Georgia Hanigan, Commissioner, Payette County – present via Zoom  
Lyndon Haines, Commissioner, Washington County – present via Zoom  
Keri Smith, Commissioner, Canyon County – present  
Kelly Aberasturi, Commissioner, Owyhee County – present  
Viki Purdy, Commissioner, Adams County – present  
Sam Summers, MD, Physician Representative – not present  
Bryan Elliott, Commissioner, Gem County – not present

**STAFF MEMBERS:**

In person: Nikki Zogg, Katrina Williams, Josh Campbell, Colt Dickman, Rick Stimpson, Charlene Cariou, Savannah Swisher, Josh Campbell, Doug Doney, Colt Dickman

Via Zoom: Troy Cunningham, Jeff Renn

**GUESTS:** Cameron Gilliland, Idaho Department of Health and Welfare

**CALL THE MEETING TO ORDER**

Vice-Chairman Kelly Aberasturi called the meeting to order at 9:02 a.m.

**PLEDGE OF ALLEGIANCE**

Meeting attendees participated in the pledge of allegiance.

**ROLL CALL**

Commissioner Aberasturi – present; Dr. Summers – not present; Chairman Elliott – not present; Commissioner Hanigan – present via Zoom; Commissioner Purdy – present; Commissioner Haines – present via Zoom; Commissioner Smith – present.

**REQUEST FOR ADDITIONAL AGENDA ITEMS; APPROVAL OF AGENDA**

Vice-Chairman Kelly Aberasturi asked for additional agenda items. Board members had no additional agenda items or changes to the agenda.

**MOTION:** Commissioner Smith made a motion to approve the agenda as presented. Commissioner Purdy seconded the motion. All in favor; motion passes.

**IN-PERSON PUBLIC COMMENT**

One member of the public attended. No in-person public comment was provided.

**OPEN DISCUSSION**

Nikki provided follow-up information to Dr. Summers' polio wastewater testing inquiry last month. Nikki visited with the Idaho Bureau of Laboratories and at this point no polio wastewater surveillance testing is anticipated due to interpretation limitations of the current tests available.

### **APPROVAL OF MEETING MINUTES – AUGUST 23, 2022**

Board members reviewed meeting minutes from the meeting held August 23, 2022.

**MOTION:** Commissioner Smith made a motion to approve the August 23, 2022, Board of Health meeting minutes as presented. Commissioner Purdy seconded the motion. All in favor; motion passes.

### **INTRODUCTION OF NEW EMPLOYEES**

Division administrators introduced new employees.

### **AUGUST 2022 EXPENDITURE AND REVENUE REPORT**

Troy Cunningham, SWDH Financial Manager, presented the August 2022 Expenditure and Revenue Report. The target at this point in the fiscal year is 16.7%. County contributions are slightly up due to one county payment from last fiscal year being credited in this fiscal year rather than last fiscal year. Interest revenues continue to be high based on the market. There have been no capital outlay expenses yet this fiscal year, which puts the overall operating costs at 12.4% and contributes to expenditures showing as lower than revenues. Troy anticipates as projects begin and personnel are onboarded that these percentages will level out. Troy also presented graphics showing revenue and expenditure trends are on track when compared to Fiscal Year 2022.

### **QUARTERLY CONTRACTS UPDATE**

Troy provided a quarterly contract update showing contracts in place and updated balances. Board members asked for clarification on the status of the Partnership for Success Grant. Nikki explained that the Behavioral Health Board is deciding whether they will write a letter to Office of Drug Policy (ODP) indicating their continued support of partnering with SWDH in order to continue to receive funding through this fiscal year.

### **FIT AND FALL PROOF REPORT**

Daniel Adams, Health Education Specialist, Sr., provided a report on the Fit and Fall Proof program, a free exercise-based fall prevention program for older adults in Idaho. Classes are located across the six-county region SWDH serves and are offered at churches, senior centers, club houses, schools, and more. Classes are open to all ages and registration is not required.

Board members asked for tips on how to approach parents or loved ones to gently suggest they may benefit from these Fit and Fall Proof classes. Daniel suggested beginning conversations to break down the stigma and also working with health care providers to request fall risk assessments.

Board members participated in an abbreviated Fit and Fall proof course.

### **EMPLOYEE RETENTION UPDATE**

Sarah Price, Human Resources Specialist, Senior, provided a brief employee retention update. Sarah reported that employee turnover has decreased. In addition, six new positions have been created including five in Environmental and Community Health Services and Family and Clinic Services. The time to fill a position is an average of 35 days. Sarah also provided statistics regarding local inflation rates.

### **CLINIC FEE FORMULA**

Rick Simpson, Clinic Manager, presented a clinic fee formula proposal to account for fluctuations in vaccine costs. Rick asked for approval to adjust the fee schedule when the variable cost item increases or decreases more than 3% in accordance with that percentage of change.

Rick provided an example of a Measles Mumps and Rubella (MMR) vaccine increase. He also used fluoride as an example of a cost decrease. The sliding fee scale still remains in place.

**MOTION:** Commissioner Smith made a motion to approve the clinic fee formula adjustment request as presented. Commissioner Purdy seconded the motion. All in favor; motion passes.

### **CHILD WELFARE OVERVIEW**

Cam Gilliland, Administrator, Division of Family and Community Services, Idaho Department of Health and Welfare (IDHW), provided an overview of the Child Welfare system. The program serves children who are victims of neglect, abuse, or abandonment. Cam emphasized that no child comes into child welfare based on child welfare staff's determination. A child comes into child welfare based on the request of law enforcement or upon determination by a judge. The program uses a family-centered approach that works toward the goal of strengthening and reuniting families safely. Safety is the primary focus.

Cam also shared challenges with District 3 child welfare case response. Staff shortages have led to cases being in the system longer than ideal. To address these challenges, IDHW has implemented compensation bonuses to encourage staff retention and have also secured a significant pay raise. To address the needs immediately, people from around the state were brought in to help respond.

Having enough foster homes is another challenge. To help address this need, two short-term rentals are being staffed to use as temporary placement of difficult children.

Board members asked if this also includes the foster care program. The program Cam works with is responsible for safety, well-being and permanency of children that come into the care of IDHW. Board members also asked how quickly a child is connected with a guardian ad litem. Cam will follow up with the court system and respond via email with an answer.

Commissioner Smith requested a presentation by Court Appointed Social Advocates (CASA). Nikki will reach out and invite CASA to the October Board meeting.

### **CO-LOCATION WITH NAMPA FAMILY JUSTICE CENTER**

Nikki explained that Nampa Family Justice Center (NFJC) reached out to ask if the SWDH medical director might have availability to provide oversight for their agency's nurses who work as Sexual Assault Nurse Examiners (SANE). Nampa Family Justice Center is moving the SANE program in-house. Historically, the program has been run out of the emergency departments, which is not the best practice. The medical director's role will be to provide oversight for prescribing medications and treatments. Following this request, SWDH has been in conversations with NFJC and the Board of Pharmacy. Our medical director is in favor of assisting in this role and NFJC will reimburse SWDH for the costs. Southwest District Health is considering co-locating a pharmacy at NFJC in order for post-exposure prophylaxis and treatment to be dispensed onsite. In addition, SWDH receives discounted medication prices that would be beneficial to NFJC and those being served at the center.

Nikki asked for Board member input as SWDH moves forward to providing this support to the NFJC. Board members asked if we would lease space or if we would use existing staff. Nikki clarified that the only staff time required is the time of the medical director and some administrative time to manage the pharmacy. Existing staff will be used and no lease will be required.

Board members support this co-location. Nikki will proceed with working out an agreement with NFJC. Should challenges be encountered Nikki will bring the issues back to the Board for review and guidance.

#### **DISPOSAL OF SHUTTLE TO BREAKING CHAINS ACADEMY**

Southwest District Health received a shuttle donation from St. Luke's prior to the onset of the pandemic and has not used the shuttle for mobile services as initially anticipated. Family and Clinic Services staff are working to coordinate services being delivered through partnerships. Nikki reached out to St. Luke's to ask for options for another agency who may use it. Breaking Chains Academy recently lost use of their van due to mechanical issues and the van will help eliminate student transportation barriers. Nikki has visited with SWDH legal counsel to confirm that donations to a 501(c)(3) are allowable. Nikki asked for approval to donate the shuttle to Breaking Chains Academy.

**MOTION:** Commissioner Purdy made a motion to donate the shuttle to Breaking Chains Academy. Commissioner Smith seconded the motion. All in favor; motion passes.

#### **DIRECTOR'S REPORT**

##### **Public Health Symposium**

Southwest District Health will hold its fourth annual Public Health Symposium in November following the Board of Health meeting. The topics will center around youth behavioral health as well as some environmentally focused topics.

#### **EXECUTIVE SESSION**

At 11:27 Commissioner Smith made a motion to go into Executive Session pursuant to Idaho Code 74-206(c). Commissioner Purdy seconded the motion. Roll was taken. All in favor.

At 12:04 p.m. Board members came out of Executive Session.

No action was taken as a result of the Executive session.

There being no further business, the meeting adjourned at 12:08 p.m.

Respectfully submitted:



Nikole Zogg  
Secretary to the Board

Approved as written:



Bryan Elliott  
Chairman

Date: October 25, 2022