



### Board of Health Meeting

Tuesday, December 20, 2022, 10:00 a.m.  
13307 Miami Lane, Caldwell, ID 83607

Public comments specific to an agenda item for the December 20, 2022 Board of Health meeting can be submitted at <https://www.surveymonkey.com/r/BoH12202022> or by mail to: SWDH Board of Health, Attn: Administration Office, 13307 Miami Lane, Caldwell, ID, 83607. The period to submit public comments will close at 10:00 a.m. on Monday, December 19, 2022.

**\*Meeting Format :** In-person attendance at the meeting will be limited. Anyone unable to attend the meeting in-person is invited to view the meeting on their own device through live streaming available on [the SWDH YouTube channel](#).

### Agenda

#### A = Board Action Required

#### G =Guidance

#### I = Information item

10:00	A	Call the Meeting to Order	Vice-Chairman Kelly Aberasturi
10:02		Pledge of Allegiance	
10:03		Roll Call	Vice-Chairman Kelly Aberasturi
10:05	A	Request for Additional Agenda items; Approval of Agenda	Vice-Chairman Kelly Aberasturi
10:10		In-Person Public Comment	
10:15	I	Open Discussion	SWDH Board Members
10:20	A	Approval of Minutes – November 15, 2022	Vice-Chairman Kelly Aberasturi
10:25	I	Introduction of New Employees	Division Administrators
10:30	I	November 2022 Expenditure and Revenue Report	Troy Cunningham
10:40	G	Proposed Changes to Expenditure and Revenue Report	Troy Cunningham
10:55	A	Board of Health Leadership Positions	Vice-Chairman Kelly Aberasturi
11:05	G	Board of Health Member Orientation Input	Nikki Zogg
11:15	I	Confirmation of Payette County Board of Health member	Nikki Zogg
11:20		Break	
11:35	I	Environmental Health Services Portal	Jeff Buckingham
11:45	I	Idaho Department of Juvenile Corrections Grant Award Announcement	Nikki Zogg
11:55	I	Executive Council Update	Nikki Zogg, Vice-Chairman Kelly Aberasturi
12:10	G	Youth Behavioral Health Community Crisis Center Advisory Committee	
12:20	I	Director's Report	Nikki Zogg
		- Youth Crisis Center Location	
		- 2022 Public Health Symposium Feedback	

**NEXT MEETING:** Tuesday, January 24, 2023 – 10:00 a.m. \*\*

**\*\*Please note winter meeting hours.**

***Healthier Together***

13307 Miami Lane • Caldwell, ID 83607 • (208) 455-5300 • FAX (208) 454-7722



## **BOARD OF HEALTH MEETING MINUTES**

**Thursday, November 15, 2022**

### **BOARD MEMBERS:**

Payette County Board of Health Representative – vacant  
Lyndon Haines, Commissioner, Washington County – present  
Keri Smith, Commissioner, Canyon County – present  
Kelly Aberasturi, Commissioner, Owyhee County – present  
Viki Purdy, Commissioner, Adams County – present  
Sam Summers, MD, Physician Representative – present  
Gem County Board of Health Representative – vacant

### **STAFF MEMBERS:**

In person: Nikki Zogg, Katrina Williams, Josh Campbell, Colt Dickman, Shawn White, Doug Doney

Via Zoom: Troy Cunningham, Jeff Renn

**GUESTS:** One member of the public

### **CALL THE MEETING TO ORDER**

Vice-Chairman Kelly Aberasturi called the meeting to order at 9:02 a.m.

### **PLEDGE OF ALLEGIANCE**

Meeting attendees participated in the pledge of allegiance.

### **ROLL CALL**

Vice Chairman Aberasturi – present; Dr. Summers – present; Commissioner Purdy – present;  
Commissioner Haines – present; Commissioner Smith – present.

### **REQUEST FOR ADDITIONAL AGENDA ITEMS; APPROVAL OF AGENDA**

Vice-Chairman Kelly Aberasturi asked for additional agenda items. Board members had no additional agenda items or changes to the agenda.

**MOTION:** Commissioner Haines made a motion to approve the agenda with the requested changes. Commissioner Smith seconded the motion. All in favor; motion passes.

### **IN-PERSON PUBLIC COMMENT**

No public comment was made.

### **OPEN DISCUSSION**

Vice-Chairman Kelly Aberasturi addressed Commissioner Purdy's comments from the Board meeting last month regarding growing government. He pointed out that SWDH has ensured the citizens' health needs are met and put resources and government money into the best areas.

### **APPROVAL OF MEETING MINUTES – OCTOBER 25, 2022**

Board members reviewed meeting minutes from the meeting held October 25, 2022.

**MOTION:** Commissioner Smith made a motion to approve the October 25, 2022, Board of Health meeting minutes as presented. Commissioner Purdy seconded the motion. All in favor; motion passes.

#### **INTRODUCTION OF NEW EMPLOYEES**

Division administrators introduced new employees.

#### **OCTOBER 2022 EXPENDITURE AND REVENUE REPORT**

Troy Cunningham, SWDH Financial Manager, presented the October 2022 Expenditure and Revenue Report. County contributions and fee revenues are down slightly. Personnel expenses remain slightly lower and capital outlay expenditures remain very low but will increase with the start of several projects. Troy expects that following the budget revision in January numbers will be closer to target and will ensure predictions are as accurate as possible.

Board members asked about the agency's overall fiscal condition with contract and fee revenue lower than usual at this point in the fiscal year. Troy explained he expects county contributions to catch up as billings are completed. With regard to the contract work, Troy will be working with program managers to ensure they are completing the contract work and billing accordingly. Troy has no concern regarding cash balance.

#### **EXPENDITURE AND REVENUE REPORT INPUT**

Troy asked Board members to provide input on what information is most helpful to receive in the monthly expenditure and revenue reports. Commissioner Aberasturi asked if there is a way to split county funding from contracts and fees so that each county can see exactly where their dollars are being spent. Troy explained incoming revenue is coded to a single program cost account (PCA) for revenue. County contributions represent roughly 24% of the annual SWDH budget. Approximately 16% of the budget is supported by fees. There is no mechanism at this point for calling out the money received specifically from a source such as Canyon County or Gem County.

In the budget request to counties, each program submits an anticipated revenue amount from subgrants, fees, and other sources and then lists out the expenditures. The difference between a program's revenue and its expenditures is made up by county dollars and district dollars. The Women Infants, Children (WIC) program is a good example of a program that uses county dollars.

Troy will work with Nikki to provide some options to better track where county contributions go and bring them back to Board members for review.

#### **BEING RESPONSIVE TO COMMUNITY NEEDS**

Nikki used the example of youth behavioral health needs in our region to help show how the public health district engages with the community and what the role of SWDH is in responding to community gaps and needs. She explained that local, state, and federal public health organizations adhere to ten essential public health functions.

SWDH's work to address youth behavioral health needs incorporates several of these essential public health functions. Assessing population health status is one of the essential public health functions and SWDH carried out this function by collecting, analyzing, and using quantitative and qualitative data available through primary and secondary collection sources to understand the current behavioral health needs of our youth. Southwest District Health also utilized two other essential public health functions:

strengthening, supporting, and mobilizing communities and partnerships to improve health and assuring an effective system that enables equitable access to the individual services and care needed to be healthy.

Nikki introduced the Cliff Analogy, which demonstrates the three levels of prevention: primary, secondary, and tertiary. The emergency room and hospital setting are considered tertiary prevention. Nikki has been working with our partners in the hospital system and at the state level to gather youth behavioral health data with the goal of identifying upstream measures (i.e., primary and secondary prevention) to implement to better delivery the care at the right time at the right place and help address our region's provider shortages and barriers to transportation.

Dr. Summers shared that measurable outcomes are imperative. With regard to 988, Dr. Summers shared how commonly in their clinics they would see women in abusive relationships come to the doctor's office with their partner and were unable to speak freely. Signs in the women's restrooms provided information for who to reach out to for help.

Commissioner Purdy asked if there is a youth crisis center model in place that is successful. She saw a news report that one is planned for each health district. Nikki explained there are different models for youth crisis centers across the country. No two centers are the same due to state statute requirements and insurance reimbursement availability. She explained that community input has indicated that a standalone youth crisis center would be more successful than a co-located center with adults in crisis. We can draw from these models but we are limited partly by Idaho statute.

Commissioner Haines is working on the state-level taskforce and asked a few questions about a community paramedic program that provides follow up with people after surgeries and works to identify home intervention opportunities. Would the community paramedic be an option to identify basic behavioral health challenges?

Nikki will reach out to her point of contact for more information about the community paramedic program as well as follow up with Commissioner Haines.

#### **BOARD OF HEALTH LEADERSHIP POSITIONS**

Vice-Chairman Kelly Aberasturi asked how Board members want to move forward vacant Board of Health leadership positions following resignations from Commissioners Hanigan and Elliott. Board members discussed appointing an Executive Council Trustee and Chairman. The role of trustee is defined in statute. Any state appropriated funding that comes to all seven public health districts is allocated through a formula determined by the trustees. The Executive Council members primarily assist with advancing resolutions, policy matters impacting the districts or public health, and help to advocate for policy change with the legislature. The Trustee and Executive Council member can be the same and can also be the Chairman of the Board.

Commissioner Haines is willing to consider serving as Board of Health Vice-Chairman. Commissioner Purdy expressed interest in assisting with the legislative change lobbying.

Board members directed Nikki to add this item to the December Board of Health meeting agenda as an action item.

### **APPROVAL OF 2023 BOARD OF HEALTH MEETING SCHEDULE**

Board of Health members reviewed the proposed 2023 Board of Health meeting schedule.

**MOTION:** Commissioner Smith made a motion to approve the 2023 Board of Health meeting calendar. Commissioner Haines seconded the motion. All in favor; motion passes.

### **APPROVAL OF LINE OF SUCCESSION POLICY**

Board members reviewed the agency's updated line of succession executive policy. It communicates who would step into the director's role if they are unable to serve. The other germane changes for the Board to consider approving are changes to titles, addition of medical director, and changes to order in the General Support Services and Environmental and Community Health Services.

Nikki asked board members to approve the line of succession policy updates.

**MOTION:** Commissioner Haines made a motion to approve the updated line of succession policy as presented. Commissioner Smith seconded the motion. All in favor; motion passes.

### **BOARD OF HEALTH MEMBER ORIENTATION INPUT**

Several years ago, SWDH implemented an orientation process for incoming Board of Health members. In addition, Nikki drafted a document that clearly articulates the role, responsibilities, and authorities of Board members.

Board members asked for time to review the proposed board member orientation and further discuss the information at next month's meeting following review. Nikki asked specifically for input on budget related items, and the use of images versus words that might be more helpful in conveying information.

### **CALENDAR YEAR 2022 OPIOID SETTLEMENT FUNDS USE**

Nikki asked for approval to allocate the bulk of the opioid settlement funds currently available toward the establishment of a youth crisis center if SWDH is awarded the contract through Idaho Department of Juvenile Corrections.

**MOTION:** Commissioner Smith made a motion to allocate upwards of \$500,000 of the opioid settlement funds available this calendar year to help fund the establishment of a youth crisis center contingent upon receiving the funding award. Commissioner Haines seconded the motion. One apposed; motion passes.

### **DIRECTOR'S REPORT**

#### **Youth Crisis Center Location**

There is no update to report. At the last board meeting, board members asked that St. Luke's be willing to consider no lease payments begin until the crisis center is up and running.

There being no further business, the meeting adjourned at 10:51 a.m.

Respectfully submitted:

Approved as written:

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Nikole Zogg  
Secretary to the Board

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Kelly Aberasturi  
Vice-Chairman

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Date: November 15, 2022



# SOUTHWEST DISTRICT HEALTH

## BUDGET REPORT FOR FY2023

Cash Basis

Nov-22

Target **41.7%**

Fund Balances		
	FY Beginning	Month Ending
General Operating Fund	\$ 113,540	\$ 140,363
Millennium Fund	\$ -	\$ 69,106
LGIP Operating	\$ 4,033,668	\$ 4,593,296
LGIP Vehicle Replacement	\$ 99,899	\$ 100,633
LGIP Capital	\$ 1,299,174	\$ 1,299,174
<b>Total</b>	<b>\$ 5,546,282</b>	<b>\$ 6,202,572</b>

Income Statement Information			
	YTD	This month	
Net Revenue:	\$ 4,283,787	\$ 1,075,674	
Expenditures:	\$ (4,185,320)	\$ (741,293)	
Net Income:	\$ 98,467	\$ 334,381	
<i>Non-Rev Income</i>			
State Transferred Funds:	\$ 766,641	\$ -	
	\$ 865,108	\$ 334,381	

Revenue									
	Admin	Clinic Services	Env & Community Health	General Support	Crisis Center	Total	YTD	Total Budget	Percent Budget to Actual
County Contributions	\$ 444,425	\$ -	\$ -	\$ -	\$ -	\$ 444,425	\$ 1,198,054	\$ 2,784,813	43%
Fees	\$ -	\$ 22,209	\$ 106,416	\$ 243	\$ -	\$ 128,868	\$ 562,967	\$ 1,879,344	30%
Contracts	\$ -	\$ 189,929	\$ 236,410	\$ -	\$ 63,333	\$ 489,672	\$ 2,465,774	\$ 7,618,832	32%
Sale of Assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	0%
Interest	\$ 11,834	\$ -	\$ -	\$ -	\$ -	\$ 11,834	\$ 40,362	\$ 8,000	505%
Other	\$ -	\$ 291	\$ 583	\$ -	\$ -	\$ 875	\$ 16,631	\$ 374,828	4%
Monthly Revenue	\$ 456,259	\$ 212,430	\$ 343,409	\$ 243	\$ 63,333	\$ 1,075,674	\$ 4,283,787	\$ 12,685,817	33.8%
Year-to-Date Revenue	\$ 1,238,415	\$ 937,888	\$ 1,769,357	\$ 2,398	\$ 335,729	\$ 4,283,787	DIRECT BUDGET		
Budget	\$ 2,959,730	\$ 2,722,777	\$ 6,125,068	\$ 20,000	\$ 858,242	\$ 12,685,817			
	<b>41.8%</b>	<b>34.4%</b>	<b>28.9%</b>	<b>12.0%</b>	<b>39.1%</b>	<b>33.8%</b>			

Expenditures									
	Admin	Clinic Services	Env & Community Health	General Support	Crisis Center	Total	YTD	Total Budget	Percent Budget to Actual
Personnel	\$ 26,782	\$ 214,854	\$ 286,134	\$ 99,853	\$ 5,760	\$ 633,383	\$ 3,270,063	\$ 9,091,815	36%
Operating	\$ 2,682	\$ 28,402	\$ 28,069	\$ 39,358	\$ 1,686	\$ 100,198	\$ 902,196	\$ 3,104,001	29%
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,350	\$ 410,000	1%
Trustee & Benefits	\$ -	\$ -	\$ 7,711	\$ -	\$ -	\$ 7,711	\$ 7,711	\$ 80,000	10%
Monthly Expenditures	\$ 29,465	\$ 243,256	\$ 321,914	\$ 139,212	\$ 7,446	\$ 741,293	\$ 4,185,320	\$ 12,685,817	33.0%
Year-to-Date Expenditures	\$ 162,407	\$ 1,318,499	\$ 1,672,686	\$ 812,092	\$ 219,636	\$ 4,185,321	DIRECT BUDGET		
Budget	\$ 579,815	\$ 3,557,175	\$ 5,555,688	\$ 2,152,285	\$ 840,854	\$ 12,685,817			
	<b>28.0%</b>	<b>37.1%</b>	<b>30.1%</b>	<b>37.7%</b>	<b>26.1%</b>	<b>33.0%</b>			





Through November 2022

**Southwest District Health  
Summary of County Contribution Use**

**Total YTD Revenues** (Less County Contributions)

**Total YTD Expenditures**

<i>Net Direct</i>
\$3,085,734
\$4,185,320
<b><u>- \$1,099,586</u></b>
<i>Covered by County Contributions to date</i>

**YTD County Contribution Use**

\* = (indirect supported)

		(% taken from approved budget request)					
		1.9%	76.2%	6.3%	3.8%	8.3%	3.5%
		Adams	Canyon	Gem	Owyhee	Payette	Washington
	<b>Total</b>						
<b>*Administration</b>	<b>\$26,530</b>	<b>\$504</b>	<b>\$20,216</b>	<b>\$1,671</b>	<b>\$1,008</b>	<b>\$2,202</b>	<b>\$929</b>
<b>*General Support</b>	<b>\$176,011</b>	<b>\$3,344</b>	<b>\$134,120</b>	<b>\$11,089</b>	<b>\$6,688</b>	<b>\$14,609</b>	<b>\$6,160</b>
<b>Environmental and Community Health</b>	<b>\$216,365</b>	<b>\$4,111</b>	<b>\$164,870</b>	<b>\$13,631</b>	<b>\$8,222</b>	<b>\$17,958</b>	<b>\$7,573</b>
<i>Environmental Services</i>	\$178,338	\$3,388	\$135,894	\$11,235	\$6,777	\$14,802	\$6,242
<i>Community Health Outreach</i>	\$38,027	\$723	\$28,977	\$2,396	\$1,445	\$3,156	\$1,331
<b>Family and Clinic Services</b>	<b>\$680,680</b>	<b>\$12,933</b>	<b>\$518,678</b>	<b>\$42,883</b>	<b>\$25,866</b>	<b>\$56,496</b>	<b>\$23,824</b>
<i>Family Services</i>	\$198,378	\$3,769	\$151,164	\$12,498	\$7,538	\$16,465	\$6,943
<i>Clinic Services</i>	\$482,302	\$9,164	\$367,514	\$30,385	\$18,327	\$40,031	\$16,881
Covered by County Contributions	<b>\$1,099,586</b>	<b>\$20,892</b>	<b>\$837,885</b>	<b>\$69,274</b>	<b>\$41,784</b>	<b>\$91,266</b>	<b>\$38,486</b>



## Board of Health

### Role, Responsibilities, and Authorities

#### Definitions:

**Director.** The director of a public health district created and appointed pursuant to Chapter 4, Title 39, Idaho Code.

**District Board.** The district board of health of each public health district created and appointed pursuant to Chapter 4, Title 39, Idaho Code. All members shall be chosen with due regard to their knowledge and interest in public health and in promoting the health of the citizens of the state and the public health district (39-411(2)).

**Public Health District.** The districts created and designated pursuant to Chapter 4, Title 39, Idaho Code.

**Rules Governing Contested Cases.** The rules that govern appeals or contested cases adopted by the districts pursuant to the Administrative Procedures Act, Chapter 52, Title 67, Idaho Code.

#### Role:

- The Board of Health has the authority, control, and supervision of the public health district (IC 39-410).
- Advise, advocate, and consult with Southwest District Health (SWDH) staff on matters related to public health priorities, policy making, finance, legal authority, and partnerships.
- Support the health district to provide the basic health services of public health education, physical health, environmental health, and public health administration, but this listing shall not be construed as to restrict the service programs of the health district solely to these categories (IC 39-409).
- Provide input and insights into the leading health priorities in the local community.

#### Responsibilities:

- Supervision of all public health district programs (IC 39-410).
- Administer and enforce all state and district health laws, regulations, and standards (IC 39-414).
- Adhere to Board of Health by-laws.
- Do all things required for the preservation and protection of the public's health and to support preventive health (IC 39-414).
- Determine the location of its main office and to determine the location, if any, of branch offices (IC 39-414).
- Enter into contracts with any governmental or public agency. This authority is limited to services voluntarily rendered and voluntarily received and shall not apply to services required by statute, rule, and regulations, or standards promulgated pursuant to this act or chapter 1, title 39, Idaho Code (IC 39-414).





- All money or payment received or collected by gift, grant, devise, or any other way shall be deposited to the respective division or subaccount of the public health district in the public health district fund (IC 39-414).
- Establish fiscal control policy required by the state controller (IC 39-414).
- Cooperate with state board of health and welfare, the department of health and welfare, the board of environmental quality and the department of environmental quality (IC 39-414).
- Enter into contracts with other governmental agencies, and this act hereby authorizes such other agencies to enter into contracts with the health district, as may be deemed necessary to fulfill the duties imposed upon the district in providing for the health of the citizens within the district (IC 39-414).
- Purchase, exchange or sell real property and construct, rent, or lease such buildings as may be required for the accomplishment of the duties imposed upon the district and to further obtain such other personal property as may be necessary to its functions (IC 39-414). Public health districts do not have access to the state's building fund.
- Accept, receive and utilize any gifts, grants, or funds and personal and real property that may be donated to it for the fulfillment of the purposes as outlined in this act (IC 39-414).
- Establish a charge whereby the board agrees to render services to or for entities other than governmental or public agencies for an amount reasonably calculated to cover the cost of rendering service (IC 39-414).
- Enter into lease of real or personal property as lessor or lessee (IC 39-414).
- Administer and certify solid waste disposal site operations, closure, and post closure procedures established by state or regulation (IC 39-414).
- Select a board member to serve as trustee on the board of trustees of the Idaho district boards of health (IC 39-414).
- Submit to the budget committee by the first Monday in June of each year the preliminary budget for the public health district and the estimated cost to each county (IC 39-423).
- Resolution and/or policy development, advocacy, and policy-making.
- Contribute to strategic planning efforts.
- Ensure ethical practice of the board and health district. Ethical standards are established by the SWDH leadership team with approval of the board.
- Serve as a strong link between the health district and community, local government, and community organizations.
- Support a culture of continuous quality improvement.
- Hire and evaluate the health district director.

#### Authorities:

- District board by the affirmative vote of a majority of its members may adopt, amend, or rescind rules and standards as it deems necessary to carry out the purposes and provisions of this act (IC 39-416), and shall conform to the provision of chapter 52, title 67, Idaho Code.
- District board by the affirmative vote of a majority of its members may direct the district on matters as outlined in the responsibilities section above.



- Hold hearings (IC 39-417). Any person, association, public or private agency, corporation, or the district director alleging a violation of this act, the rules promulgated thereunder, or any matter within the jurisdiction of the district board, or any alleged violator thereof, may, pursuant to the provisions of chapter 52, title 67, Idaho Code, and the rules promulgated thereunder by the state board of health and welfare or the board of environmental quality, seek a hearing before the district board and/or such other relief or remedy as is provided available.
- Title 39, Chapter 4 and Title 39, Chapter 36, Idaho Code, grants authority to Public Health Districts to adopt rules, regulations, and standards to protect the environment and health of the Public Health District (IDAPA 41.08.01.000).
- Shall commence and maintain all proper and necessary civil actions and proceedings to enforce the provisions of this act and the preservation and protection of the public and is specifically directed to abate nuisances when necessary for the purpose of elimination of sources of filth, infestation, infections, communicable diseases, health hazards, and conditions not compatible with the preservation and protection of the public health. Enforcement of a final determination of the district board shall be commenced by filing an action in the district court, by any party to the board action, the board, or the director, and the introduction of final determination. (IC 39-420)
- Adopt charges or fees for services provided consisting of screening, education, consultation, record keeping, evaluation, assessment, referral, permitting, inspection, survey, and treatment (IDAPA 41.02.01.11).



Board of Health  
New member orientation  
Southwest District Health (SWDH)

# What is our vision, mission, and duty?

- Vision: a healthier southwest Idaho
- Mission: to promote the health and wellness of those who live, work, and play in southwest Idaho
- Duty: provide the basic health services of public health education, physical health, environmental health, and public health administration, but this listing shall not be construed to restrict the service programs of the public health district solely to these categories. (IC 39-409)



# What are our core values?

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## Core Values:

Accountability: Modeling integrity through responsible use of public dollars, service to the community, and transparency

Customer-focused: Willingness to go the “extra mile” to serve internal and external customers in a professional, polite, and personalized manner

Teamwork: Uniting our partners’ and co-workers’ unique skills and abilities to achieve the common vision of a healthier Southwest Idaho

# Who governs Idaho's public health districts?

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- Each District is governed by a Board of Health comprised of 7 to 9 members appointed by County Commissioners from that District. The board members serve for staggered five-year terms.
- Southwest District Health's Board of Health is comprised of 7 members. Six are county commissioners or their designee and the seventh board member is a physician.
- Each Board of Health appoints a Director to administer and manage the day-to-day activities of the District.

# What are Idaho's public health districts' statutory authorities?

Powers and Duties of the District Board	
Administer and enforce all state and district health laws, regulations and standards	Enter into contracts with other governmental agencies
Do all things for the preservation and protection of public's health	Purchase, exchange or sell real property and construct, rent, or lease such buildings
Determine location of its main office and branch offices	Accept, receive and utilize donations for the fulfillment of the purposes outlined in this act
Enter into contracts	Establish fees
Ensure received moneys are deposited into the respective public health district fund	Administer and certify solid waste disposal site operations
Establish a fiscal control policy	Select a board member to serve as a trustee
Cooperate with IDHW and DEQ, and their respective boards	Enter into lease of real or personal property

# Who serves on our Board of Health?

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- Adams County Representative: Commissioner Viki Purdy
- Canyon County Representative: Commissioner Keri Smith
- Gem County Representative: Vacant
- Owyhee County Representative: Commissioner Kelly Aberasturi, Vice Chairman
- Payette County Representative: Vacant
- Washington County Representative: Commissioner Lyndon Haines
- Physician Representative: Dr. Sam Summers

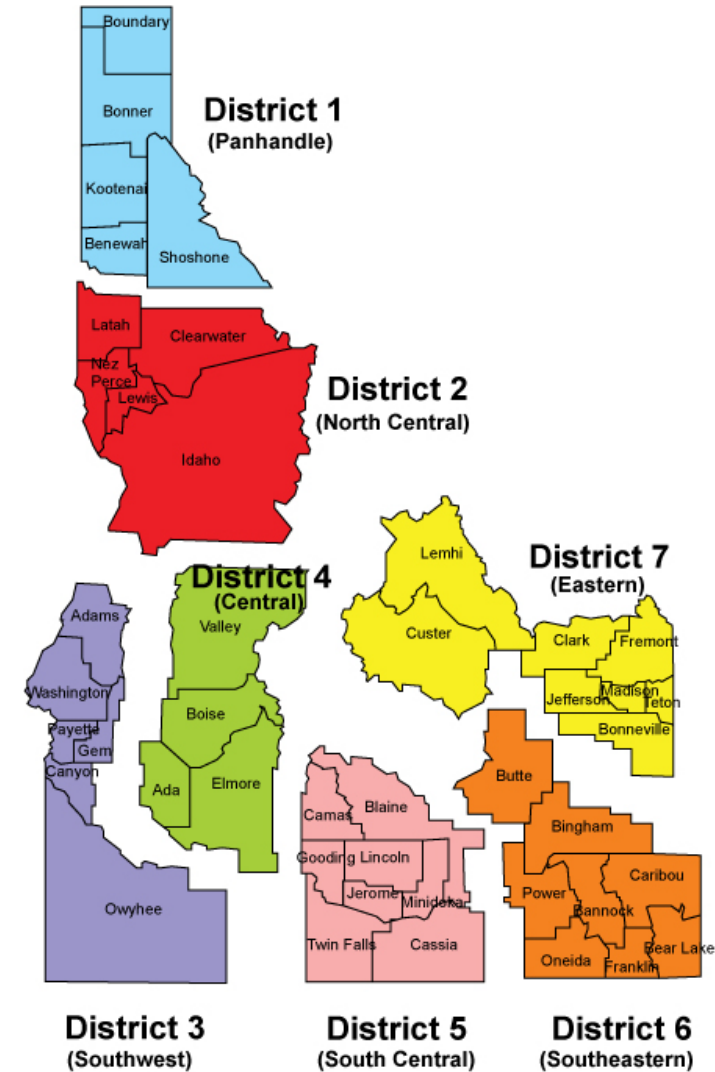


# Who are Idaho's public health directors?

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- District 1
  - Main Office: Hayden
  - Director: Don Duffy
- District 2
  - Main Office: Lewiston
  - Director: Carol Moehrle
- District 3
  - Main Office: Caldwell
  - Director: Nikki Zogg
- District 4
  - Main Office: Boise
  - Director: Russ Duke
- District 5
  - Main Office: Twin Falls
  - Director: Melody Bowyer
- District 6
  - Main Office: Pocatello
  - Director: Maggie Mann
- District 7
  - Main Office: Idaho Falls
  - Director: James Corbett

# Where are the seven public health districts?

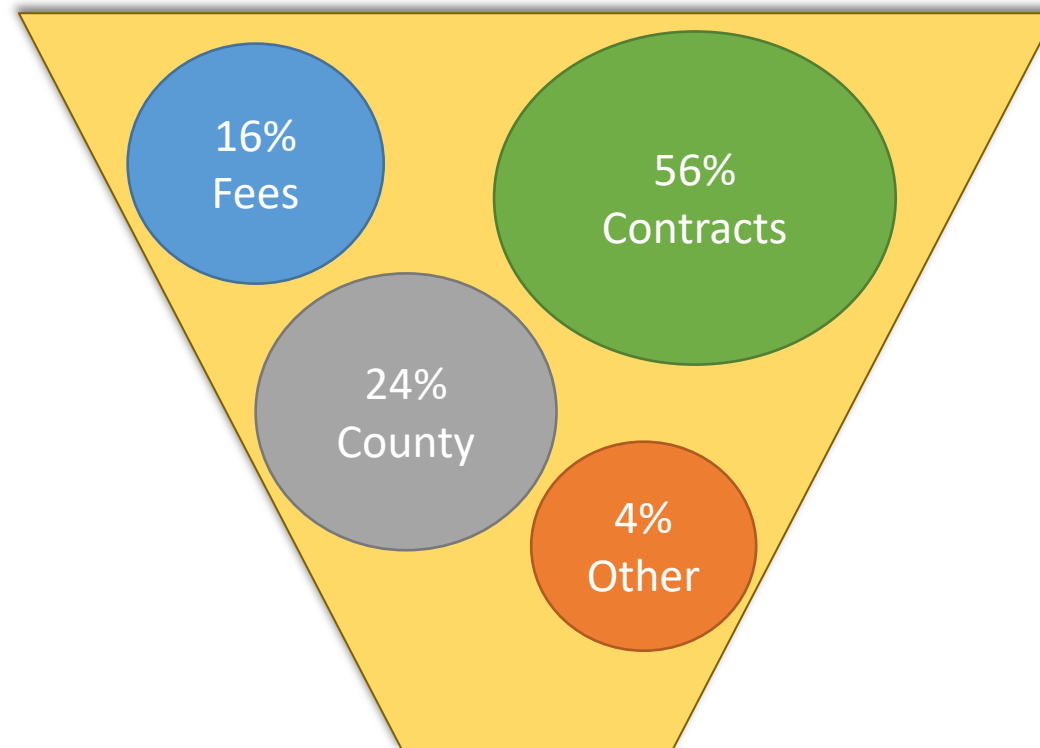


# Where are we located?

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- Offices:
  - Caldwell (Main facility)
  - Weiser
  - Payette
  - Emmett
  - Homedale (WIC only)
- Other locations
  - Farmway
  - Marsing Community Hub
  - Western Idaho Community Crisis Center (contracted with Lifeways)

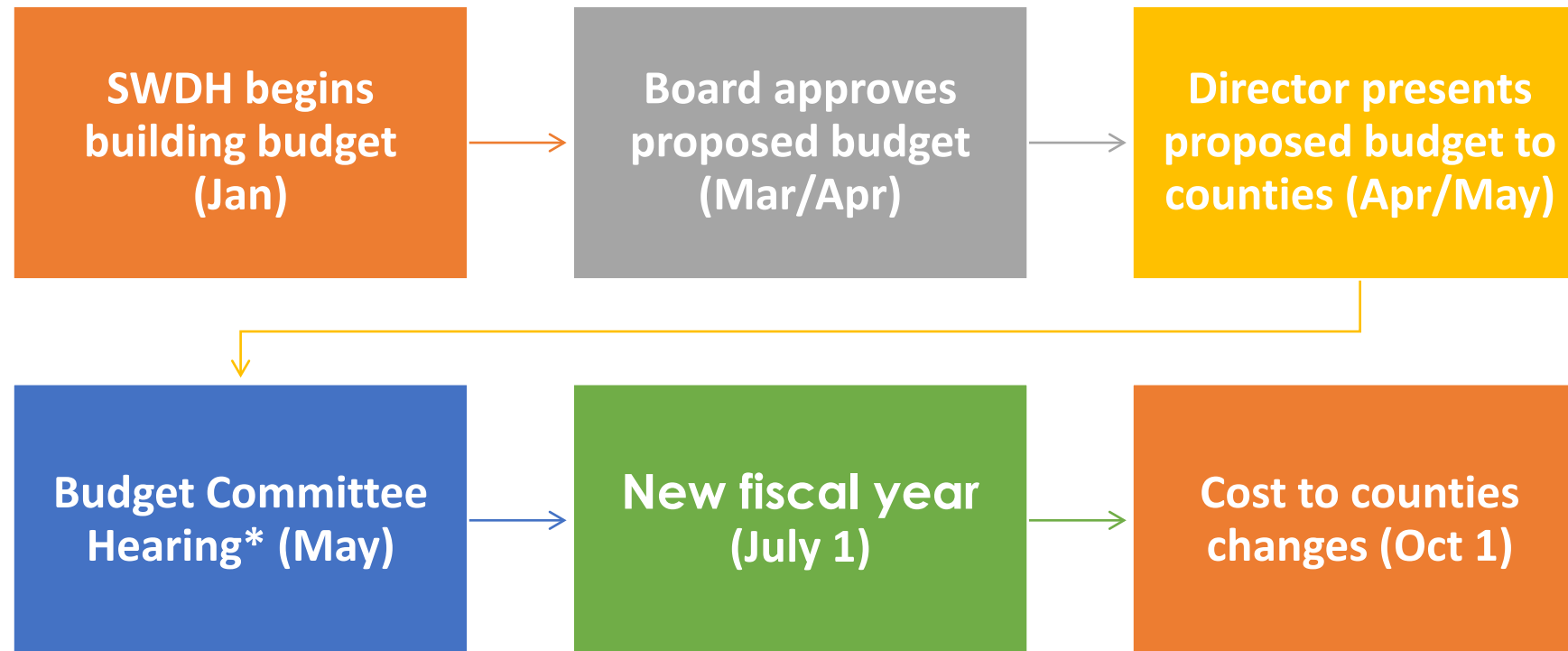
# How are we funded?



**\$12,685,817\***

\*FY 2023

# What is our budget setting process?



\*County contributions are determined pursuant to sections 39-423 and 39-424, Idaho Code

# What are our costs?

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Under development – what do you think would be helpful to share that would give a snapshot to new board members about what are costs are (e.g., salary & benefits, services, infrastructure, etc.)?

# What is our organizational structure?

Board of Health

District Director

General Support Division  
Administrator

Family & Clinic Services  
Division Administrator

Environmental and Community  
Health Administrator

# Who works here?

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- Nurses
- Nurse practitioners
- Epidemiologists
- Physicians
- Dieticians and nutritionists
- Dental hygienist & assistant
- Clinical assistants
- Customer service representatives
- Peer counselors
- Community health workers
- Environmental health specialists
- Health educators
- Office managers
- Office assistants
- Executives (director and division administrators)
- Financial professionals
- Information technology specialists
- Emergency planners
- Facility and maintenance professionals
- Volunteers
- Communications
- Human resources



# What does Environmental and Community Health Division do?



## Environmental Health

- **Protecting the public**

- Septic inspections
- Food establishment inspections
- Public water system inspections
- Vector-borne disease surveillance
- Infectious disease investigations
- Landfill/solid waste inspections
- Health impact assessments
- Childcare facility inspections
- Safe food handling education
- Communicable disease education
- Consultation
- Food establishment complaint investigations



## Community Health

- **Promoting community collaboration & healthy living**

- Chronic disease prevention education
- Facilitating community-based efforts to improve health
- Coordinating community resources for maximum impact
- Healthy relationship and sexual health education
- Senior physical fitness education
- Youth vaping prevention and tobacco cessation education
- Substance use prevention
- Emergency response planning and education
- Medical Reserve Corps
- Suicide prevention
- Behavioral health crisis intervention

# What does Family and Clinic Services do?



## Clinic Services

- Provide **affordable preventive healthcare**
- Wellness exams
- Reproductive health
- Sports physicals
- Immunizations
- Nutrition consultation
- Tobacco use counseling
- Cancer screening
- Sexually transmitted disease screening
- Medication management
- Limited urgent care
- Preventive pediatric oral health



## Family Services

- **Promoting healthy and thriving families**
- Women, Infants and Children (WIC) nutrition
- Infant growth & development
- Nutrition assessments
- Breastfeeding consultation
- Nutrition consultation
- Nurse-Family Partnership home visiting
- Parents as Teachers home visiting

# What does Administration and General Support Division do?



## Administration

- Carries out the direction of the Board of Health
- Ensures good fiscal health
- Ensures responsible use of tax-payer dollars
- Works with Board of Health and executive leadership to set organizational goals and priorities
- Ensures staff have the tools and resources to succeed in their work
- Works with elected officials and other executives on policy changes and priority health issues
- Responsible for public relations
- Responsible for all personnel matters
- Monitors organizational performance



## General Support

- Manages financial operations
- Ensures safe workspace for employees
- Maintains all physical structures and property
- Oversees and manages purchasing
- Maintains information technology and systems
- Ensures organizational compliance with local, state and federal laws and regulations
- Provides human resource support to staff
- Manages vehicle fleet
- Develops organizational policies and protocols
- Manages contracting

# How we accomplish our work?

## Essential Public Health Service 1

- Assess and monitor population health status, factors that influence health, and community needs and assets

## Essential Public Health Service 2

- Investigate, diagnose, and address health problems and hazards affecting the population

## Essential Public Health Service 3

- Communicate effectively to inform and educate people about health, factors that influence health, and how to improve it

## Essential Public Health Service 4

- Strengthen, support, and mobilize communities and partnerships to improve health

## Essential Public Health Service 5

- Create, champion, and implement policies, plans, and laws that impact health

## Essential Public Health Service 6

- Utilize legal and regulatory actions designed to improve and protect the public's health

## Essential Public Health Service 7

- Assure an effective system that enables equitable access to the individual services and care needed to be healthy

## Essential Public Health Service 8

- Build and support a diverse and skilled public health workforce

## Essential Public Health Service 9

- Improve and innovate public health functions through ongoing evaluation, research, and continuous quality improvement

## Essential Public Health Service 10

- Build and maintain a strong organizational infrastructure for public health

# What are our strategic goals?

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- 2022-2027
  1. Develop and maintain a skilled and engaged public health workforce
  2. Foster trust and confidence in Southwest District Health
  3. Innovate to address emerging public health issues
  4. Assess and address community needs to improve health and wellbeing

# Next steps

## Practical ways you can carry out your role

- Attend and engage in board meetings – be a voice for the nearly 300,000 residents of the district
- Elevate concerns early with SWDH leadership
- Support SWDH – county collaboration
- Support a strong public health infrastructure

## What you can expect from SWDH

- Responsive to your needs and needs of your constituents
- Provide professional expertise and consultation
- Responsible use of tax-payer dollars
- Collaborate on matters impacting the health and vitality of your community