



BOARD OF HEALTH MEETING MINUTES
Thursday, November 15, 2022

BOARD MEMBERS:

Payette County Board of Health Representative – vacant
Lyndon Haines, Commissioner, Washington County – present
Keri Smith, Commissioner, Canyon County – present
Kelly Aberasturi, Commissioner, Owyhee County – present
Viki Purdy, Commissioner, Adams County – present
Sam Summers, MD, Physician Representative – present
Gem County Board of Health Representative – vacant

STAFF MEMBERS:

In person: Nikki Zogg, Katrina Williams, Josh Campbell, Colt Dickman, Shawn White, Doug Doney

Via Zoom: Troy Cunningham, Jeff Renn

GUESTS: One member of the public

CALL THE MEETING TO ORDER

Vice-Chairman Kelly Aberasturi called the meeting to order at 9:02 a.m.

PLEDGE OF ALLEGIANCE

Meeting attendees participated in the pledge of allegiance.

ROLL CALL

Vice Chairman Aberasturi – present; Dr. Summers – present; Commissioner Purdy – present;
Commissioner Haines – present; Commissioner Smith – present.

REQUEST FOR ADDITIONAL AGENDA ITEMS; APPROVAL OF AGENDA

Vice-Chairman Kelly Aberasturi asked for additional agenda items. Board members had no additional agenda items or changes to the agenda.

MOTION: Commissioner Haines made a motion to approve the agenda with the requested changes. Commissioner Smith seconded the motion. All in favor; motion passes.

IN-PERSON PUBLIC COMMENT

No public comment was made.

OPEN DISCUSSION

Vice-Chairman Kelly Aberasturi addressed Commissioner Purdy's comments from the Board meeting last month regarding growing government. He pointed out that SWDH has ensured the citizens' health needs are met and put resources and government money into the best areas.

APPROVAL OF MEETING MINUTES – OCTOBER 25, 2022

Board members reviewed meeting minutes from the meeting held October 25, 2022.

MOTION: Commissioner Smith made a motion to approve the October 25, 2022, Board of Health meeting minutes as presented. Commissioner Purdy seconded the motion. All in favor; motion passes.

INTRODUCTION OF NEW EMPLOYEES

Division administrators introduced new employees.

OCTOBER 2022 EXPENDITURE AND REVENUE REPORT

Troy Cunningham, SWDH Financial Manager, presented the October 2022 Expenditure and Revenue Report. County contributions and fee revenues are down slightly. Personnel expenses remain slightly lower and capital outlay expenditures remain very low but will increase with the start of several projects. Troy expects that following the budget revision in January numbers will be closer to target and will ensure predictions are as accurate as possible.

Board members asked about the agency's overall fiscal condition with contract and fee revenue lower than usual at this point in the fiscal year. Troy explained he expects county contributions to catch up as billings are completed. With regard to the contract work, Troy will be working with program managers to ensure they are completing the contract work and billing accordingly. Troy has no concern regarding cash balance.

EXPENDITURE AND REVENUE REPORT INPUT

Troy asked Board members to provide input on what information is most helpful to receive in the monthly expenditure and revenue reports. Commissioner Aberasturi asked if there is a way to split county funding from contracts and fees so that each county can see exactly where their dollars are being spent. Troy explained incoming revenue is coded to a single program cost account (PCA) for revenue. County contributions represent roughly 24% of the annual SWDH budget. Approximately 16% of the budget is supported by fees. There is no mechanism at this point for calling out the money received specifically from a source such as Canyon County or Gem County.

In the budget request to counties, each program submits an anticipated revenue amount from subgrants, fees, and other sources and then lists out the expenditures. The difference between a program's revenue and its expenditures is made up by county dollars and district dollars. The Women Infants, Children (WIC) program is a good example of a program that uses county dollars.

Troy will work with Nikki to provide some options to better track where county contributions go and bring them back to Board members for review.

BEING RESPONSIVE TO COMMUNITY NEEDS

Nikki used the example of youth behavioral health needs in our region to help show how the public health district engages with the community and what the role of SWDH is in responding to community gaps and needs. She explained that local, state, and federal public health organizations adhere to ten essential public health functions.

SWDH's work to address youth behavioral health needs incorporates several of these essential public health functions. Assessing population health status is one of the essential public health functions and SWDH carried out this function by collecting, analyzing, and using quantitative and qualitative data available through primary and secondary collection sources to understand the current behavioral health needs of our youth. Southwest District Health also utilized two other essential public health functions:

strengthening, supporting, and mobilizing communities and partnerships to improve health and assuring an effective system that enables equitable access to the individual services and care needed to be healthy.

Nikki introduced the Cliff Analogy, which demonstrates the three levels of prevention: primary, secondary, and tertiary. The emergency room and hospital setting are considered tertiary prevention. Nikki has been working with our partners in the hospital system and at the state level to gather youth behavioral health data with the goal of identifying upstream measures (i.e., primary and secondary prevention) to implement to better delivery the care at the right time at the right place and help address our region's provider shortages and barriers to transportation.

Dr. Summers shared that measurable outcomes are imperative. With regard to 988, Dr. Summers shared how commonly in their clinics they would see women in abusive relationships come to the doctor's office with their partner and were unable to speak freely. Signs in the women's restrooms provided information for who to reach out to for help.

Commissioner Purdy asked if there is a youth crisis center model in place that is successful. She saw a news report that one is planned for each health district. Nikki explained there are different models for youth crisis centers across the country. No two centers are the same due to state statute requirements and insurance reimbursement availability. She explained that community input has indicated that a standalone youth crisis center would be more successful than a co-located center with adults in crisis. We can draw from these models but we are limited partly by Idaho statute.

Commissioner Haines is working on the state-level taskforce and asked a few questions about a community paramedic program that provides follow up with people after surgeries and works to identify home intervention opportunities. Would the community paramedic be an option to identify basic behavioral health challenges?

Nikki will reach out to her point of contact for more information about the community paramedic program as well as follow up with Commissioner Haines.

BOARD OF HEALTH LEADERSHIP POSITIONS

Vice-Chairman Kelly Aberasturi asked how Board members want to move forward vacant Board of Health leadership positions following resignations from Commissioners Hanigan and Elliott. Board members discussed appointing an Executive Council Trustee and Chairman. The role of trustee is defined in statute. Any state appropriated funding that comes to all seven public health districts is allocated through a formula determined by the trustees. The Executive Council members primarily assist with advancing resolutions, policy matters impacting the districts or public health, and help to advocate for policy change with the legislature. The Trustee and Executive Council member can be the same and can also be the Chairman of the Board.

Commissioner Haines is willing to consider serving as Board of Health Vice-Chairman. Commissioner Purdy expressed interest in assisting with the legislative change lobbying.

Board members directed Nikki to add this item to the December Board of Health meeting agenda as an action item.

APPROVAL OF 2023 BOARD OF HEALTH MEETING SCHEDULE

Board of Health members reviewed the proposed 2023 Board of Health meeting schedule.

MOTION: Commissioner Smith made a motion to approve the 2023 Board of Health meeting calendar. Commissioner Haines seconded the motion. All in favor; motion passes.

APPROVAL OF LINE OF SUCCESSION POLICY

Board members reviewed the agency’s updated line of succession executive policy. It communicates who would step into the director’s role if they are unable to serve. The other germane changes for the Board to consider approving are changes to titles, addition of medical director, and changes to order in the General Support Services and Environmental and Community Health Services.

Nikki asked board members to approve the line of succession policy updates.

MOTION: Commissioner Haines made a motion to approve the updated line of succession policy as presented. Commissioner Smith seconded the motion. All in favor; motion passes.

BOARD OF HEALTH MEMBER ORIENTATION INPUT

Several years ago, SWDH implemented an orientation process for incoming Board of Health members. In addition, Nikki drafted a document that clearly articulates the role, responsibilities, and authorities of Board members.

Board members asked for time to review the proposed board member orientation and further discuss the information at next month’s meeting following review. Nikki asked specifically for input on budget related items, and the use of images versus words that might be more helpful in conveying information.

CALENDAR YEAR 2022 OPIOID SETTLEMENT FUNDS USE

Nikki asked for approval to allocate the bulk of the opioid settlement funds currently available toward the establishment of a youth crisis center if SWDH is awarded the contract through Idaho Department of Juvenile Corrections.

MOTION: Commissioner Smith made a motion to allocate upwards of \$500,000 of the opioid settlement funds available this calendar year to help fund the establishment of a youth crisis center contingent upon receiving the funding award. Commissioner Haines seconded the motion. One apposed; motion passes.

DIRECTOR’S REPORT

Youth Crisis Center Location

There is no update to report. At the last board meeting, board members asked that St. Luke’s be willing to consider no lease payments begin until the crisis center is up and running.

There being no further business, the meeting adjourned at 10:51 a.m.

Respectfully submitted:



Nikole Zogg
Secretary to the Board

Approved as written:



Kelly Aberasturi
Vice-Chairman

Date: December 20, 2022

