

# MINUTES

**WIDCCC Advisory Committee Location:**

**Southwest District Health – 13307 Miami Lane, Caldwell, ID, 83607**

**Conference/Video Information: Optional**

**Join the Microsoft Teams Meeting at the following link:** [https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_NGM1ZDE3ODUtY2MwNy00NzQ3LWE3ZmQtZTQwNmFmZmQ1MzJh%40thread.v2/0?context=fcef-44c7-8339-b6399dc28f6a%22%2c%22Oid%22%3a%22d8585a98-59a6-4b42-bbcd-fb8003903fa1%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NGM1ZDE3ODUtY2MwNy00NzQ3LWE3ZmQtZTQwNmFmZmQ1MzJh%40thread.v2/0?context=fcef-44c7-8339-b6399dc28f6a%22%2c%22Oid%22%3a%22d8585a98-59a6-4b42-bbcd-fb8003903fa1%22%7d)

**Date:** May 10, 2023

**Time:** 1:00 p.m. - 2:00 p.m.



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<b>Attendees:</b>	Chriss Wheeler, TJ Orthmeyer, Sheri Ainsworth, Cas Adams, Vito Kelso, Kelly Aberasturi, Karla Burluson, Shawn Neumayer, Emily Straubhar			
	<b>Agenda Item</b>	<b>Presenter</b>	<b>Discussion</b>	<b>Next Steps/Action</b>
1:00	Call to Order	Kelly, Chair	Introduction and call for any additional agenda items.  <i>Meeting called to order at 1:00 pm</i>	
1:02	Meeting Minutes	Kelly, Chair	Call for any revisions to the April 12, 2023, meeting minutes.  <i>Sheri Ainsworth moved to approve the April meeting minutes; Vito Kelso seconded. April 12, 2023, meeting minutes approved unanimously.</i>	Motion to Approve Minutes
1:05	Vending Machine Update	Emily	Vending Machine Installation  <i>The Idaho Harm Reduction installed a harm reduction vending machine in the lobby of WIDCCC. This is the first harm reduction vending machine in Southwest Idaho. Per the building owner, there are no needles of any kind in the vending machine. Examples of resources in the machine include nasal naloxone, pregnancy test strips, wound care kits, etc. There are no fentanyl test strips in the vending machine. The vending machine is not operational. IRHP needs to train staff how to use the vending machine before it is available for public use.</i>	

			<i>Coordination for this is ongoing. The vending machine will collect data about the type of resources that are being used. SWDH will provide quarterly updates about the data.</i>	
1:10	Advisory Committee Vacancies	Emily	<p>Review Vacant Advisory Committee Positions</p> <p><i>Advisory Committee members reviewed vacant positions. There are currently two vacant positions: Consumer Representative and Law Enforcement Representative. For the time being, Vito will serve in the capacity of Law Enforcement Representative until the position is filled. Advisory Committee members discussed their desire to have both a Consumer Representative and Lived Experience Representative. Applicants will need to go before the Board of Health for approval. Emily will share the application with Advisory Committee members. Currently, the Advisory Committee does not have a waiver for individuals to serve on the board with a felony. The Advisory Committee will look into this in the future.</i></p> <p><i>Advisory Committee members reviewed term limits. At the June meeting, Advisory Committee members will vote on Chair and Vice Chair nominations. Term limits will be more closely tracked in the future.</i></p>	
1:20	Transition Plan	Emily and Lifeways Staff	<p>Updates on Transition Plan for Lifeways</p> <p><i>Transition plans are ongoing. Key updates include a letter to community partners updating the change in operating provider, compiling list of community partners WIDCCC currently works with, Pathways accreditation through Optum, use of WITs, and transfer of IT equipment. Transition discussions and planning will continue, and Emily will continue to provide updates. July 1<sup>st</sup> will be the official start date for Pathways, but all involved entities are aiming for June 15<sup>th</sup> for the contract to be signed to ensure a smooth transition period.</i></p>	
1:40	Crisis Center Update	Andrea/ Shawn, Lifeways	<p>Lifeways Crisis Center Update</p> <p><i>Shawn provided an update. Client census dropped in</i></p>	

			<i>April. Shawn reviewed some of the current challenges at the center, including the lack of homeless shelters to refer clients to. Lifeways is working closely with Pathways to ensure a smooth transition of services.</i>	
1:55	Wrap up	Kelly, Chair	Next steps and any assignments  <i>Meeting adjourned at 1:51.</i>	Next Meeting: June 14, 2023