



Citizen's Review Panel Meeting Minutes **Thursday June 1, 2023**

PANEL MEMBERS:

Hal Iverson – Chairman - Present
Carol Julius – Co-Chair - Present
Karee Curry – Panel Member - Present
Kari Hatcher – Panel Member - Absent
Stephanie Morgan – Panel Member - Present
Angie Martinez - Panel Member – Present
John Baldazo – Panel Member – Present
Lori Rainboth – Panel Member - Present

OTHER:

Marinda Squibb – DHW Liaison - Present
Jo Dollinger – SWDH Liaison – Present (arrived at 10:45)
Kelly Boster – Guest – Present

CALL THE MEETING TO ORDER

Chairman Hal Iverson called the meeting to order at 9:00

REQUEST FOR ADDITIONAL AGENDA ITEMS; APPROVAL OF AGENDA

Panel members reviewed the agenda.

MOTION: Co-Chair Carol Julius made a motion to approve agenda with no additional items to add. Angie Martinez seconded the motion. All in favor; the motion passed unanimously.

APPROVAL OF MEETING MINUTES – 5/4/2023

Panel members reviewed the meeting minutes from meeting held May 4, 2023.

MOTION: Co-Chair Carol Julius made a motion to approve the May 4, 2023 Citizen's Review Panel meeting minutes as presented. Angie Martinez seconded the motion. All in favor; motion passed.

REVIEW OF E-CABINET LOGIN STATUS

All panel members now have access to E-Cabinet. John was granted access on May 31, 2023 and has not had a chance to log on yet. Lori Rainboth has access but is having difficulty logging on. Marinda will see if she can figure out what is going on. Chairman Hal Iverson asked the panel to explore different format ideas for the data collection sheet to make it easier to document cases. The question was asked about how cases were assigned. For now, Hal assigns cases when he gets an updated case list.

IDENTIFY DATE FOR JULY MEETING

Due to the July 4, 2023 holiday, it was suggested that the July meeting be changed due to scheduling conflicts. After a brief discussion, it was agreed that the next meeting will be held July 13, 2023 at 9:00 am.

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CHILD PROTECTION TIMELINE TRAINING

Marinda Squibb presented the panel with a training manual for Child Protection Act and Idaho Child Welfare Timeline. She explained the timeline and process for removing children from an unsafe environment. Reports are prioritized into three different categories. Law enforcement must be notified if a case is deemed priority one or two. If a child is unsafe, a safety plan must be created. Disposition decision is based on substantiated or unsubstantiated claims. Once a child is determined either by the court of law enforcement to be placed out of the home, there are different options. The first option is to place the children with a relative if possible. If that option is not available, children will be placed in foster care. The goal is to keep siblings together and in the same school. A Report of Investigation is usually assigned to the case manager, however, this can be negotiated between the case manager and safety worker. There are several meetings and hearings before a final decision is made. A Parent Meeting should be scheduled no later than 15 days after child is removed from household. There will also be a pre-trial conference and adjudicatory hearing. The pre-trial conference will be held 3 – 5 days prior to the adjudicatory hearing. The adjudicatory hearing is held within 30 days of removal. The court will make findings at the adjudicatory hearing. Ongoing consultations are typically every 90 days throughout the life of the case. Progress reports are submitted prior to 6 month review hearing and 12 month permanency hearing. Due to staff shortages, the entire process may take several months.

PANEL MEMEBERS IN-KIND HOURS AND CASE NUMBERS REVIEW

Panel members reported their in-kind hours and number of cases reviewed and noted.

OTHER BUSINESS

Co-Chair Carol Julius will no longer be on the panel. This meeting was her last. Jo will contact that State CRP and have Carol removed from E-Cabinet. Jo will also verify that all past members are removed. Chairman Hal Iverson mentioned that he will step down after August. There was some concern regarding his departure with the panel members being new. It was suggested that if someone wants to be Chairman, they could work closely with Hal before he leaves and maybe do a Zoom meeting with other districts to learn from them.

EXECUTIVE SESSION

At 11:00 am Chairman Hal Iverson made the motion to go into Executive Session. The motion was seconded by Angie Martinez.

At 12:00 pm pm Chairman Hal Iverson made the motion to go out of Executive Session. Co-Chair Carol Julius seconded the motion. All in favor; motion passed.

Respectfully submitted:

Approved as written:

Jo Dollinger


Hal Iverson

Date: 7/13/2023

Citizens Review Panel Liaison

Chairman

Next meeting: **July 13, 2023 @ 9:00 am**

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