



## **BOARD OF HEALTH MEETING MINUTES**

**Thursday, May 23, 2023**

### **BOARD MEMBERS:**

Jennifer Riebe, Commissioner, Payette County – present  
Lyndon Haines, Commissioner, Washington County – present  
Zach Brooks, Commissioner, Canyon County – present  
Kelly Aberasturi, Commissioner, Owyhee County – present  
Viki Purdy, Commissioner, Adams County – present  
Sam Summers, MD, Physician Representative – present  
Bryan Elliott, Gem County Board of Health Representative – not present

### **STAFF MEMBERS:**

In person: Nikki Zogg, Katrina Williams, Colt Dickman, Doug Doney, Troy Cunningham, Monique Evancic, Bri Malouf, Mitch Kiester, Rick Stimpson, Charlene Cariou, Cas Adams

Via Zoom: Jeff Renn, Jenifer Spurling

**GUESTS:** Gem County Board of County Commissioner Chairman, Bill Buttici; one member of the public.

### **CALL THE MEETING TO ORDER**

Chairman Kelly Aberasturi called the meeting to order at 9:27 a.m.

### **PLEDGE OF ALLEGIANCE**

Meeting attendees participated in the pledge of allegiance.

### **ROLL CALL**

Chairman Aberasturi – present; Dr. Summers – present; Commissioner Purdy – present; Vice Chairman Haines – present; Commissioner Brooks – present; Commissioner Riebe – present; Mr. Bryan Elliott – not present.

### **REQUEST FOR ADDITIONAL AGENDA ITEMS; APPROVAL OF AGENDA**

Chairman Kelly Aberasturi asked for additional agenda items. Board members had no additional agenda items or changes to the agenda.

**MOTION:** Commissioner Haines made a motion to approve the agenda as presented. Commissioner Riebe seconded the motion. All in favor; motion passes.

### **EXECUTIVE SESSION**

At 9:36 a.m., Commissioner Aberasturi made a motion to go into Executive Session pursuant to Idaho Code 74-206(b). Commissioner Haines seconded the motion. Roll call was taken. All in favor.

At 10:06 a.m. Board members came out of Executive Session.

### **MOTION AS A RESULT OF EXECUTIVE SESSION**

MOTION: Commissioner Riebe made a motion to approve a \$5 per hour salary increase for Director Nikki Zogg. Commissioner Haines seconded the motion. All in favor; motion passes.

At this point, there is no need for an executive session pursuant to Idaho code 74-206(c).

### **IN-PERSON PUBLIC COMMENT**

One person made public comment.

### **OPEN DISCUSSION**

Commissioner Purdy provided Pfizer documents and stated she is very against the COVID vaccine. Board members discussed vaccine effectiveness and side effects.

### **APPROVAL OF MEETING MINUTES – APRIL 25, 2023**

Board members reviewed meeting minutes from the meeting held April 25, 2023.

**MOTION:** Commissioner Haines made a motion to approve the April 25, 2023, Board of Health meeting minutes as presented. Commissioner Riebe seconded the motion. All in favor; motion passes.

### **INTRODUCTION OF NEW EMPLOYEES**

One new employee was introduced.

### **APRIL 2023 EXPENDITURE AND REVENUE REPORT**

Troy Cunningham, Financial Manager, presented the April 2023 Expenditure and Revenue Report. The target for this point in the fiscal year is 83%. Troy explained that revenue is slightly under projection due mostly to delayed subgrant billing which is anticipated to be received prior to the end of the fiscal year. Fees are right on target.

Personnel is close to target at 80% due to staff vacancies not yet filled. Troy explained that this understaffing is expected. Operating expenses remain at 53% and will remain below anticipated level throughout the fiscal year due to a large grant that was received mid-fiscal year and won't be spent down until fiscal year 2024.

Capital outlay is at 41%. Some outstanding invoices remain and projects are still being worked on and not yet finalized.

Troy also provided a summary of crisis center funds which have been separated from the general accounts to provide a more accurate picture of expenditures and revenues.

### **RECREATIONAL VEHICLE (RV) WASTEWATER DISCUSSION**

Colt Dickman, Environmental and Community Health Services Division Administrator, and Mitch Kiester, Land Development Program Manager, initiated discussion regarding recreational vehicle (RV) sewage disposal. Due to increased housing costs and families choosing full time living in an RV, how do we meet those needs, continue to protect the public's health, and ensure this topic is a strategic priority being addressed.

The statute states every property owner is responsible for appropriate sewage disposal of black waste and wastewater generated on their property. Colt asked for input and discussion from board members to help understand whether RV wastewater disposal is a challenge in their counties and how SWDH can help. Colt proposed depending on the needs of each county that SWDH staff meet with Planning and Zoning Departments to help determine roles and responsibilities.

Board members discussed Department of Environmental Quality's (DEQ) definition of a single-family dwelling to include RVs that are occupied for a year or longer. Colt explained the requirements ensure recreational vehicle parks have appropriately sized septic systems.

Commissioner Haines shared that in Washington County the code is six months but has not been enforced due to the housing crisis. He appreciates the offer of assistance and supports SWDH staff meeting with county Planning and Zoning.

Commissioner Riebe sees an increase in full-time RV living and noted Payette County does not have a workable ordinance in place. Commissioner Aberasturi explained that Owyhee County is in a similar position without an ordinance.

Board members discussed that the issue lies with the landowner, many who are profiting from renting out spaces for RVs to park. Following further discussion, board members provided guidance to SWDH staff to connect with county Planning and Zoning Department staff to provide guidance and resources.

Following these discussions with the counties, SWDH staff will bring back some information regarding a process and a fee to implement to address the RV wastewater disposal issues.

#### **YOUTH BEHAVIORAL HEALTH CRISIS CENTER**

Cas Adams, SWDH Project Manager, provided an overview of the youth behavioral health community crisis center now known as the Western Idaho Youth Support Center (WIYSC). May is Mental Health Awareness Month and, with that in mind, Cas presented some background information establishing the need for the youth crisis center and statistics around youth crisis care needs in Region 3. Cas also provided an update on the managed care organization's development of crisis standards of care to ensure Medicaid billing which the youth crisis center sustainability will rely on.

Board members asked for a timeline for development of the billing ability and the standards of care. Cas explained there is no specific timeline available; however, SWDH anticipates the center will be able to open in late 2023 or early 2024.

#### **CHILDCARE PROGRAM OVERVIEW**

Bri Malouf, Environmental Health Specialist, Senior, highlighted how the childcare program touches on the ten essential public health services including assessing and monitoring public health status. Bri explained how childcare licensing works with Idaho Department of Health and Welfare (IDHW) overseeing all licenses. Subsidy programs such as Idaho Child Care Program (ICCP) assist with some funding.

Bri noted that staff conduct yearly health and safety inspections for all licensed childcare facilities in Region 3. All childcare complaints pertaining to licensing requirements or child health and safety are

investigated within three (3) business days. Staff also provide guidance and direction to childcare center staff regarding illnesses, play structure safety, and other issues.

Bri explained types of childcare inspections include inspections for voluntary subsidy programs and state licensing inspections which are required for anyone caring for more than six (6) children.

One of the program goals for the childcare program is education to ensure providers have proper training for risk assessment and preparation for quality inspections. The program also aims to improve communication with law enforcement, fire departments, and licensing agencies to develop strong points of contact to ensure staff are ready to provide answers and help connect providers to resources as needed.

#### **RESOLUTION TO SUPPORT RESEARCH ON THE LEGALIZATION OF RECREATIONAL CANNABIS**

Nikki Zogg presented a resolution developed by District 1 that will be presented at the upcoming Idaho Association of District Boards of Health (IADBH) meeting.

#### **DIRECTOR'S REPORT**

##### **Summer IADBH Meeting Proxy Forms**

Board members not attending the upcoming Idaho Association of District Boards of Health (IADBH) are asked to complete a proxy form to designate a board member who will be attending to vote in their place at the conference.

##### **Pre-Prosecution Diversion Grant**

Nikki provided initial information on a grant recently awarded to Canyon County. No notice of award has been distributed yet. Nikki shared that the longer-term vision is to provide services for mental health and other diversion services to help reduce the number of individuals with mental health and substance abuse disorders out of the criminal justice system by focusing on prevention, treatment, rehabilitation, and victim restoration instead of prosecution.

##### **Homedale Office Update**

The space being leased in Homedale for provision of WIC services only will be vacated due to an increase in rent. The City of Homedale has a former library space that will be available to SWDH at a reduced rate and will be a benefit for SWDH.

There being no further business, the meeting adjourned at 12:20 p.m.

Respectfully submitted:



Nikole Zogg  
Secretary to the Board

Approved as written:



Kelly Aberasturi  
Vice-Chairman

Date: June 27, 2023