



## **Citizen's Review Panel Meeting Minutes Thursday October 5, 2023**

### **PANEL MEMBERS:**

Stephanie Morgan – Chairperson – Present (virtual)  
Karee Curry – Co-Chair - Present  
Hal Iverson – Panel Member- Absent  
Kari Hatcher – Panel Member – Present  
Angie Martinez – Panel Member - Present  
John Baldazo – Panel Member – Present  
Lori Rainboth – Panel Member – Present (virtual)

### **OTHER:**

Marinda Squibb – DHW Liaison – Present (virtual)  
Jo Dollinger – SWDH Liaison – Present  
Jenny Easley – Guest – Present (virtual)  
January Gibbens – Guest – Present (virtual)  
Coral Sciscoe – Guest - Present (virtual)

### **CALL THE MEETING TO ORDER**

Co-Chair Karee Curry called the meeting to order at 9:05

### **REQUEST FOR ADDITIONAL AGENDA ITEMS; APPROVAL OF AGENDA – 10/5/2023**

Panel members reviewed the agenda.

**MOTION:** John Baldazo made a motion to approve agenda for October 5, 2023 with no additional items to add. Lori Rainboth seconded the motion. All in favor; the motion passed unanimously.

### **APPROVAL OF MEETING MINUTES – 9/7/2023**

Panel members reviewed the meeting minutes from the meeting held September 7, 2023

**MOTION:** Angie Martinez made a motion to approve the September 7, 2023 Citizen's Review Panel meeting minutes as presented. John Baldazo seconded the motion. All in favor; motion passed.

**CASE REVIEW PROCESS:** Co-Chair Karee Curry asked the panel if they had any issues, concerns or comments regarding the current process for assigning cases. Angie Martinez asked if the list could be sent out as soon as possible, instead of waiting until the end of the month. Co-Chair Karee Curry sent each panel member four cases that are newer and one case that is older, for October. The purpose is to see if an issue that was happening several years ago is still happening now. Co-Chair Karee Curry asked the panel to send feedback to Chairperson Stephanie Morgan or herself regarding the case review process. It was agreed to set aside time at every meeting to discuss difficulties or what worked well in reviewing cases, possibly during executive session.

**DECEMBER CASE LIST:** Since December is a busy month for everyone, and the December meeting was canceled, it was decided that the panel will be assigned five cases this week to review in November and December and will get a new list in January.

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**FUTURE GUEST SPEAKER IDEAS:** Several panel members had ideas for future guest speakers, including public defenders, prosecutor, legislature, trial court administrator, members of the child protection committee. Chairperson Stephanie Morgan, Jenny Easley and Marinda Squibb with contact potential speakers and report back to the panel.

**RECRUITMENT OPTIONS:** As of December 31, 2023, there will be an opening for another panel member. Hal Iverson will be excusing himself from the panel. There was a discussion regarding recruiting and retaining new members. Recruiting ideas included: MRC (Medical Reserve Corp) notification, word of mouth, and flyers. Jo Dollinger will email the current recruitment flyer to the panel. There was also discussion regarding defining the process, once applications are received.

**PANEL MEMEBERS IN-KIND HOURS AND CASE NUMBERS REVIEW:** Panel members reported their in-kind hours and number of cases reviewed and noted.

**EXECUTIVE SESSION: IN ACCRODANCE WITH IDAHO CODE SECTION 74-206(d):**

At 10:45 am John Baldazo made the motion to go into Executive Session. The motion was seconded by Angie Martinez

At 12:15 pm John Baldazo made the motion to go out of Executive Session. Angie Martinez seconded the motion. All in favor; motion passed. Meeting adjourned.

Respectfully submitted:

Approved as written:

Jo Dollinger

Stephanie Morgain

Date:

11/2/2023

Citizens Review Panel Liaison

Chairperson

Next meeting: **November 2, 2023 @ 9:00 am**

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