

# MINUTES

**WIDCCC Advisory Committee Location:**

**Southwest District Health – 13307 Miami Lane, Caldwell, ID, 83607**

**Conference/Video Information: Optional**

**Join the Microsoft Teams Meeting at the following link: [Click here to join the meeting](#)**

**Date:** December 13, 2023

**Time:** 1-2pm

Attendance: Kelly, Vito, Heather (on behalf of Karla), Bethany, Annie, Michelle, Matt, Nikki, Cas

Absent: Chriss, TJ, Sheri



	Agenda Item	Presenter	Discussion	Next Steps/Action
1:00	Call to Order	Kelly A. Chair	Introduction and call for any additional agenda items. <a href="#">Meeting called to order at 1:03pm</a>	
1:02	Meeting Minutes	Kelly A. Chair	Call for any revisions to the November meeting minutes <del>Call to approve December meeting agenda</del> <a href="#">Vito motioned and Kelly seconded approving November meeting minutes, all approved</a>	Motion to Approve Minutes <del>Motion to Approve Meeting Agenda</del>
1:05	Building Discussion	Matt K., LPC & Cas A., SWDH	Discussion with Matt Kesler from Lincoln Property Company: -About the Western Idaho Community Crisis Center -SWDH Processes for approval, invoicing, and payment -Lease agreement update <i>Cas, Nikki, and Kelly described:</i> -SWDH's process for approving lease agreements via Board of Health approval -Board of Health's questions and concerns related to cost and pulling out of the lease -Cas' research into these items: received confirmation of fair market value by two independent sources -Nikki worked with legal to get an example clause for opting out of the lease due to lack of public funds -How WIDCCC is funded and when we might expect to know if funds will no longer be available -Likelihood of first payment being submitted on time due to the timing of potential signature on the lease -Special board meeting to be held after the advisory committee meeting to determine if	<a href="#">Annie or another WIDCCC staff will remove amnesty box from basement</a>  Cas will send Matt Lifeways' information to see if they want any of the items they left in the basement  Cas will follow-up with Matt on the results of the board meeting

			<p>the lease agreement will be approved with information presented by Cas and Nikki</p> <ul style="list-style-type: none"> <li>-Matt expressed appreciation for the transparency and is very willing to work with us to ensure we are able to stay in the building. Both Lincoln Property Company and the building owner are invested in our satisfaction, considering the legacy that the previous building owner left.</li> <li>-Matt let us know the process for connecting with him on building needs, including when to email and when to call (email for general and call for emergencies)</li> <li>-Matt provided details on the basement cleanout and vision for the building, which include transforming the basement for additional occupancy and cleaning out the main entrance of the building.</li> <li>-Annie and Bethany coordinated the washer and dryer replacement – thank you, Bethany!</li> </ul>	<p>Annie will let Bethany know when they are ready to receive the new washer and dryer</p>
1:25	SWDH Updates	Cas A. SWDH & Kelly A. Chair	<p><i>Updates:</i></p> <ul style="list-style-type: none"> <li>-Western Idaho Youth Support Center</li> <li>-Opening January 29<sup>th</sup>, 2024 at 204 10<sup>th</sup> Ave S – Cas provided print materials</li> <li>-WIDCCC Budget</li> <li>-WIDCCC was awarded \$5000 from Intermountain Health, \$37K from SAMHSA, and Cas has been invited to apply for another \$5000 grant and a larger grant from Intermountain Health after the new year.</li> <li>-It is still be determined if WIDCCC will be awarded the large grant from St. Luke’s.</li> <li>-Magellan (new behavioral health managed care organization) implementation date has been moved back to July 1, so DHW contract will be extended for two months with funding (Cas has asked if SWDH could be awarded additional funds in the two-month extension but has not heard back).</li> <li>-2024 Advisory Committee Schedule</li> <li>-2024 schedule has been set for the same schedule as 2023.</li> <li>-Wallet Card review and feedback</li> <li>-Cas provided a brief overview of the wallet card and its purpose for law enforcement and other referral partners.</li> <li>-We did not have time to review in depth and there were printer issues, so Cas was not able to provide each person with a copy to review.</li> <li>-New members discussion/approval</li> <li>-The committee reviewed three applications to join the advisory committee from Rebekah Koepnick, Glenda Gonzalez, and Bethany Fitch</li> <li>-Vito motioned to approve the applications and welcome the new members; Kelly seconded; and all approved</li> <li>-The committee will discuss a change in the role of vice-chair due to Vito’s transition to SWDH from IDOC</li> </ul>	<p>Motion to Approve New Members</p> <p>Cas to send calendar invite for 2024 to new members</p> <p>Cas to post 2024 schedule in SWDH lobby</p> <p>Cas to send advisory committee the wallet card for review and feedback by the committee</p> <p>Cas to formally relieve Sheri Ainsworth of her time on the committee due to her absences and inability to attend</p>

1:40	Pathways Monthly Presentation	Annie B. Pathways	<p><i>Monthly WIDCCC Presentation:</i></p> <ul style="list-style-type: none"> <li>-Census, admissions, demographics, presenting concerns</li> <li>-Success stories</li> <li>-Challenges</li> <li>-Discussion</li> </ul> <p>Brief overview of the previous month from Annie</p> <ul style="list-style-type: none"> <li>-Census has been up and down, but the numbers are off, because they have seen a lot of individuals who have too high acuity for the center and are considered non-episodes</li> <li>-The medical staff issue has been resolved, but they are in the process of replacing two clinicians who left due to leaving for better pay</li> <li>-Planning to meet with Cottonwood Creek to develop a partnership for clients who come with in-patient needs</li> </ul>	
1:57	Wrap up	Kelly A. Chair	<p>Next steps and any assignments</p> <p>Adjourned at 2:04pm</p>	Next Meeting: January 10, 1-2pm