



BOARD OF HEALTH MEETING MINUTES
Thursday, February 27, 2024

BOARD MEMBERS:

Viki Purdy, Commissioner, Adams County – present
Zach Brooks, Commissioner, Canyon County – present
Bill Butticci, Commissioner, Gem County – not present
Kelly Aberasturi, Commissioner, Owyhee County – present
Jennifer Riebe, Commissioner, Payette County – present
Lyndon Haines, Commissioner, Washington County – present
John Tribble, MD, Physician Representative – present

STAFF MEMBERS:

In person: Nikki Zogg, Katrina Williams, Colt Dickman, Beth Kriete, Troy Cunningham, Vito Kelso

Via Zoom: Jeff Renn

GUESTS: Brian Benjamin, Jordan Zwygart

CALL THE MEETING TO ORDER

Chairman Kelly Aberasturi called the meeting to order at 10:02 a.m.

PLEDGE OF ALLEGIANCE

Meeting attendees participated in the pledge of allegiance.

ROLL CALL

Chairman Aberasturi – present; Dr. John Tribble - present; Commissioner Purdy – present; Vice Chairman Haines – present; Commissioner Brooks – present; Commissioner Riebe – present; Commissioner Butticci – not present.

REQUEST FOR ADDITIONAL AGENDA ITEMS AND APPROVAL OF AMENDED AGENDA

Chairman Kelly Aberasturi asked for additional agenda items. Board members had no additional agenda items or changes to the agenda.

IN-PERSON PUBLIC COMMENT

No public comment given. No members of the public present.

OPEN DISCUSSION

Board members had no topics for open discussion.

APPROVAL OF MEETING MINUTES – JANUARY 23, 2024

Board members reviewed meeting minutes from the January 23, 2024 meeting. Commissioner Riebe noted that the address for Western Idaho Youth Support Center is listed incorrectly and requested that an edit be made to properly identify the grand opening location.

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MOTION: Commissioner Riebe made a motion to approve the January 23, 2024 Board of Health meeting minutes as presented with the requested address correction. Commissioner Haines seconded the motion. All in favor; motion passes.

INTRODUCTION OF NEW EMPLOYEES

New employee introductions were made.

JANUARY 2024 EXPENDITURE AND REVENUE REPORT

Troy Cunningham, Financial Manager, presented the January 2024 Expenditure and Revenue Report. A significant balance is still owed from Idaho Department of Health and Welfare (IDHW). Troy's staff is keeping in contact with IDHW and Nikki regarding this outstanding balance. Troy noted that interagency payments are more challenging than payments to an outside vendor.

The report also reflects that county contributions are lower than they should be due to Canyon County having had some challenges. As those payments get back on target, fee revenue should settle back to where it should be. Contract revenues remain close to target.

ANNUAL AUDIT REVIEW AND ACCEPTANCE OF AUDIT REPORT

Jordan Zwygart, Zwygart, John and Associates, presented the audit for fiscal years ending June 30, 2022 and June 30, 2023. He indicated that supporting documentation and proper accounting are in place. Internal controls of financial reporting and compliance with financial reporting had no findings.

Board members asked if LUMA will continue to create a challenge to extract data. Troy explained he worked with Jordan to pull the needed data for the audits and is anticipating that the 2024 financial reports and audit will go smoother.

MOTION: Commissioner Haines made a motion to accept the audit review as presented. Commissioner Riebe seconded the motion. All in favor; motion passes.

SOCIAL SECURITY PARTICIPATION VOTE

Brian Benjamin, State Controller's Office, provided background information and an overview of the upcoming Social Security participation vote. Prior to March 1, 2022, all public health districts were covered under the State of Idaho's Social Security agreement and contributions for the employer and employee share of Social Security were reported under the State's Employer Identification Number (EIN). Under House Bill 316 (2021 legislation), public health districts are no longer a state agency and are instead considered a single purpose district just like any other political subdivision. Public health districts have their own EINs, and each will hold a referendum vote to determine whether employees will continue paying into Social Security.

Board members discussed how to allocate the employer contribution portion should employees opt to not continue paying into Social Security. To help determine what actions we would take if staff had a no vote, Nikki will reach out to PERSI and request information from the 401(k) plan administrator.

Brian reminded board members that the decision for the Board of Health is whether to continue to give the 6.2% to employees in some form should staff vote to no longer pay into Social Security.

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FEE SCHEDULE APPROVAL

Family and Clinic Services Division

Beth Kriete, Family and Clinic Services Division Administrator, presented the proposed Fiscal Year 2025 Fee Schedule. She noted that staff are working to maximize fee revenue. Sliding fee scales are still offered for folks who meet federal poverty guidelines. Beth explained that SWDH is moving toward more chronic disease management, evaluation and monitoring of patients. Providers we have on staff can provide all primary care and preventive care services.

MOTION: Commissioner Riebe made a motion to adopt the Fiscal Year 2025 Family and Clinic Services fee schedule as presented. Commissioner Haines seconded the motion. All in favor; motion passes.

Environmental and Community Health Services Division

Colt Dickman, Environmental and Community Health Services Division Administrator, presented the proposed Fiscal Year 2025 proposed fee schedule. Colt explained that last year solid waste fees were revised to allow for clearer, more standardized calculations to ensure transparency and consistency. These include calculation of travel costs. Solid waste fee calculations did not include transportation costs with that calculation.

Board members support adjusting fees to get them closer to covering our actual costs and asked that following building season, Colt return to the Board and present data regarding the actual costs incurred and determine how to help ensure fees are covering the costs. Board members do not support subsidizing developer fees.

MOTION: Commissioner Brooks made a motion to adopt the Fiscal Year 2025 Environmental and Community Health Services fees as presented. Commissioner Haines seconded the motion. All in favor; motion passes.

EMPLOYEE RETENTION AND COMPENSATION ASSESSMENT

Jody Waddy, Human Resources Associate, provided an update on employee retention and compensation. Retention efforts to attract and retain top talent as well as competitive compensation include educating staff on benefits available to them, updating job descriptions to highlight perks, conducting a salary assessment, and implementing quality improvement pilot projects to improve efficiencies.

Jody discussed results from the recent compensation assessment. Board members support merit pay increases and asked where the money for compensation increases will come from. Nikki will be presenting the compensation plan to the Board next month and will include our request for changes in employee compensation. Troy will be prepared to discuss the financial aspects of that the compensation plan.

EXECUTIVE COUNCIL REPORT

Nikki Zogg and Commissioner Viki Purdy provided an update on the recent Executive Council meeting. Topics covered at the meeting included discussion of the bylaws and pending legislation that may impact public health. Commissioner Purdy carried forward the question from the SWDH Board of Health to the Executive Council regarding health districts moving from the state fiscal year cycle to the federal

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fiscal year cycle. At this time, other health districts are not interested in pursuing that shift. However, the directors are in the process of preparing a pro/con analysis for the Executive Council.

LEGISLATIVE UPDATE AND BOARD GUIDANCE

Nikki presented a legislative action summary that identifies legislation with potential impacts to public health and explained it is helpful for herself, staff, and Commissioner Purdy as Executive Council Representative, to be aware of SWDH’s stance on each. Board members discussed several of the bills and asked that in the interest of time, Nikki provide a weekly update on legislative impacts.

DIRECTOR’S REPORT

Millennium Fund Update

The Millennium Fund Committee made a recommendation to fund public health districts at \$2.1 million to work on tobacco cessation and youth vaping presentation. The funding formula approved by the trustees was not included in the appropriation bill’s intent language. The directors are working with the Legislative Services Office to resolve this oversight and have a backup plan, if needed.

Municipal Landfill Discussions with Counties

For counties with solid waste facilities, public health district directors have raised concern about existing statute identifying public health districts as responsible for enforcement. This could put a health district in an awkward position due to the county funding requirements. This topic will likely be on the agenda at the annual Idaho Association of District Boards of Health (IADBH) meeting in October this year. Nikki will be reaching out to talk to the counties who have solid waste facilities to discuss how to best request that enforcement shift back to the Department of Environmental Quality (DEQ). This change in responsibility will require statute change.

There being no further business, the meeting adjourned at 1:40 p.m.

Respectfully Submitted,



Nikole Zogg
Secretary to the Board



Kelly Aberasturi
Vice-Chairman

Date: March 19, 2024