



BOARD OF HEALTH MEETING MINUTES
Tuesday, July 23, 2024

BOARD MEMBERS:

Jennifer Riebe, Commissioner, Payette County – present
Lyndon Haines, Commissioner, Washington County – present via Microsoft Teams
Zach Brooks, Commissioner, Canyon County – present
Kelly Aberasturi, Commissioner, Owyhee County – present
Viki Purdy, Commissioner, Adams County – present via Microsoft Teams
John Tribble, MD, Physician Representative – present
Bill Butticci, Commissioner, Gem County – present

STAFF MEMBERS:

In person: Nikki Zogg, Katrina Williams, Mitch Kiester, Don Lee, Rick Stimpson, Troy Cunningham, Charlene Cariou

Virtual attendees: Jeff Renn, David Tovar, Brennan Serrano

GUESTS: None

CALL THE MEETING TO ORDER

Chairman Kelly Aberasturi called the meeting to order at 9:02 a.m.

PLEDGE OF ALLEGIANCE

Meeting attendees participated in the pledge of allegiance.

ROLL CALL

Chairman Aberasturi – present; Dr. John Tribble – present; Commissioner Purdy – present via Microsoft Teams; Vice Chairman Haines – present via Microsoft Teams; Commissioner Brooks – present; Commissioner Riebe – present; Commissioner Butticci – present.

REQUEST FOR ADDITIONAL AGENDA ITEMS AND APPROVAL OF AGENDA

Chairman Kelly Aberasturi asked for additional agenda items. Board members had no additional agenda items or changes to the agenda.

MOTION: Commissioner Butticci made a motion to approve the agenda as presented. Commissioner Riebe seconded the motion. All in favor; motion passes.

IN-PERSON PUBLIC COMMENT

No public comment given. No members of the public present.

OPEN DISCUSSION

There were no items for open discussion.

July 23, 2024

Board of Health Meeting Minutes

APPROVAL OF MEETING MINUTES – JUNE 25, 2024

Board members reviewed meeting minutes from the June 25, 2024 meeting.

MOTION: Dr. Tribble made a motion to approve the June 25, 2024 meeting minutes as presented. Commissioner Butticci seconded the motion. All in favor; motion passes.

INTRODUCTION OF NEW EMPLOYEES

Division Administrators introduced new staff.

JUNE 2024 EXPENDITURE AND REVENUE REPORT

Troy Cunningham, Financial Manager, presented the June 2024 Expenditure and Revenue Report. At this point in the fiscal year, the target is 100%.

Troy began by explaining that revenues show as negative. The prime cause of this is adjustments made to correct revenue duplications that came in from Fiscal Year 2023. Almost \$1 million in overstated revenue came specifically from income coming in from the previous year. When Luma went live in June 2023, all of the open invoices in the old legacy system needed to be recreated. Troy was concerned about duplicated revenue when re-keying those. Some of the invoices remained unpaid until about April 2024 when Department of Health and Welfare (DHW) began to be pressured to process the payments. The State Controller's Office did not make the adjustments and asked SWDH staff to manually reverse all of the revenue that came in.

Troy further explained that within Luma there is not yet a tool that can give a clear trial balance with an as of date. In August, the hope is to be able to provide a final cash balance and a request to commit funds. Troy is waiting on Luma to provide an initial trial balance or active balance sheet.

Board members discussed the challenges of providing full transparency when Luma is not providing accurate information. Commissioner Aberasturi asked if Troy and his team are sure about the reports being shared to the website. The State of Idaho is requiring transparency. Troy responded that based on the statute governing the health districts' budget processes, we upload data in December 2024 for Fiscal Year 2023. Fiscal Year 2024 won't hit until December 2025. Troy has met with Nikki and Don to discuss the frustrations and the discrepancies. At this point, Troy does not feel we are materially wrong. The differences between the reports are very immaterial and Troy expects the reports to balance.

Troy mentioned that SWDH staff have a meeting scheduled with the Office of Performance Evaluation (OPE) and that OPE also sent out a survey last week to collect input from staff. This survey and the meetings with staff are an avenue to provide feedback to hopefully help move things forward and reach favorable outcomes with the State Controller's Office.

From a revenue standpoint, county contributions landed where they needed to. Fees are slightly lower than anticipated due to an expected downturn in the economy.

Troy explained that another issue with closing out fiscal year 2024 (FY24) is that May's work was not billed until July. In August, the July activity will be billed. This billing shift creates a significant difference.

July 23, 2024

Board of Health Meeting Minutes

Personnel expenditures are roughly at 90%. Due to an overage in operating, some of personnel was shifted down. Capital outlay remains at 100%. Trustee and benefit is still at 49% in the primary districts' budget and budget remains the same.

Commissioner Brooks asked if SWDH has a policy for allocating unspent funds. Troy explained that SWDH has a policy stating that up to 3 months of expenses can be in uncommitted reserves to cover any short falls. Beyond that, those unspent funds would be committed by the Board and this process typically happens in August.

Troy noted that the Western Idaho Community Crisis Center (WIDCCC) shows expenditures over revenues due to a timing issue and lag in billing. The Western Idaho Youth Support Center (WIYSC) has had more contract revenue than anticipated. This revenue comes from new grants.

QUARTERLY CONTRACTS AND SERVICES REPORT QUARTERLY UPDATE

Troy provided an update on the quarterly contracts and services report. Commissioner Brooks asked who signs off on accepting and approving the contracts. Nikki explained that the majority are reoccurring contracts. Approving contracts is a delegated authority to Nikki from the Board of Health and she signs off on them. Contract copies are available on SharePoint. After the SWDH website undergoes an upgrade, contracts will be available there. Nikki further explained that many of the contracts are pass through and support statutorily required work.

Commissioner Brooks stated he was unaware that a prior Board delegated the authority of approving and signing contracts to Nikki. He said understanding some of this would help them understand what is going on in the building and what they are supposed to be overseeing.

Commissioner Butticci added that at Gem County, the Commissioners usually sign all the contracts. He had an opportunity to review the listing of SWDH contracts and now understands. Contract revenue is SWDH's main income and it would be hard for Board members to micromanage all the contracts. The majority of the contracts are revenue-based contracts that are narrow in scope.

Commissioner Purdy said she has asked the same question about contract approval and that reviewing the contracts prior to approval would be a good way for the Board to know what is going on with every single contract. She stated she previously asked for contract access and Katrina provided an electronic link to the contracts but the files were difficult to print out. Commissioner Purdy asked to be provided with printed copies of the contracts. She acknowledged it might be a lot of paper but said she would like to see them on paper and that trees are not a problem. Commissioner Purdy also asked if the Board can figure out a way to allow the Board to approve the contracts before they are approved.

Commissioner Riebe asked for clarification of the contract process and whether SWDH applies for the contracts. Nikki responded that Idaho Department of Health and Welfare (IDHW) decides what the state needs based on the available data and then pursues funding based on those decisions. In most cases, IDHW sub awards the funding allowing SWDH to be the doer.

Commissioner Riebe asked about the origins of the pre-prosecution diversion grant. Nikki explained that the grant resulted from sequential intercept model training through Judicial District Three and in the

July 23, 2024

Board of Health Meeting Minutes

course of conversations with partners. When funding became available through Idaho Department of Corrections, Canyon County thought it was a good fit. Canyon County then reached out to SWDH for assistance.

NEW CLINIC SERVICE FEE APPROVAL REQUEST

Rick Stimpson, Clinic Manager, asked for Board member approval for a new clinic fee for immigration physicals. This physical requires a doctor certified as a civil surgeon and Dr. Jansen, Medical Director, now has that certification. These exams include an overall wellness exam, screening for infectious disease, and an immunization review. The requested cost for this service is \$550 which is on track for a 60-minute visit with a physician.

Commissioner Brooks asked where individuals go to receive this service now. Rick explained that there are five or six providers with the required designation of civil surgeon in our area. Providing this service would allow clients to have all the services provided in one place. There is a high demand for this service. Rick explained that SWDH has received multiple phone calls inquiring about availability of the immigration physicals.

The immigration physical is not covered by insurance. Board members expressed concerns about SWDH, as a government entity, undercutting the market for these exams by offering a significantly lower price than other providers. Dr. Tribble noted that it is a fairly common occurrence to look at fees across the board. If you're looking for the baseline fee, the low end, that is typically the health department.

Rick further explained that Dr. Jansen works just two half-days per week and is the only one that would be able to provide this service. Board members asked questions about the citizenship status of those seeking this exam, how long individuals have been in the U.S. before they start the green card process, and the time limit for completing the process.

Commissioner Brooks indicated he is not against providing these physical examinations but wants to ensure the cost charge of the service does not exceed the lowest price of other providers. Commissioner Aberasturi agrees SWDH should not be competing with private industry. He asked how great the demand for the service is and if the doctors already offering the exam are meeting that need or are they turning people away or in a waitlist situation?

Rick will gather information to address Board member concerns and questions and bring the information back to a future Board meeting. Per board member preference, if Dr. Jansen is available to attend the Board meeting where Rick shares follow up information that would be helpful.

MOTION: None.

BOARD OF HEALTH BYLAWS APPROVAL

Board members reviewed the Board of Health bylaws. There were no suggested changes during last month's review. Board members had no requests for changes or amendments.

Commissioner Brooks asked that the Board of Health physician recruitment process be added to the bylaws for future reference. Nikki has updated the bylaws to include the process used when Dr. Tribble was recommended as Board physician.

MOTION: Commissioner Brooks made a motion to approve the Board of Health bylaws as amended and presented. Commissioner Riebe seconded the motion. All in favor; motion passes.

IDAHO BEHAVIORAL HEALTH PLAN OVERVIEW

David Tovar, Network Director, and Brennan Serrano, Marketing and Communications Manager, Magellan, attended the meeting virtually and provided an overview of the Idaho Behavioral Health Plan (IBHP), some of its staff and initiatives, and shared an implementation status update. David shared some challenges and some successes encountered during the first few weeks of rollout for the new contract. He explained that Magellan is a nationwide brand but has Idaho staff and has been conducting in – person meetings across the state. Magellan has three offices in Idaho with the main office in Boise covering regions 3 and 4, an office in Coeur d’Alene and an office in Pocatello. Primarily, Idaho staff are working remotely.

The IBHP represents a partnership with Idaho Health and Welfare’s Division of Medicaid, Division of Behavioral Health (DBH) and the Idaho Department of Juvenile Corrections. This is an integrated contract with a full continuum of care regarding behavioral health. All behavioral health services through Medicaid will be managed through Magellan and Magellan aims to provide a health network which starts with local teams.

Brennan shared that Magellan is using several strategic outreach strategies. Division of Behavioral Health has implemented a Center of Excellence. That team is helping ensure all the resources are available. An Assertive Community Team (ACT) to help address Severe Persistent Mental Illness (SPMI) has also been formed.

Board members asked about the reasoning behind the decision to eliminate crisis centers’ third-party payers and move to flat fee services. David explained that the State wanted to go that direction. Magellan took funds available and simply made it the monthly funding amount based on what DBH suggested. Commissioner Aberasturi noted that this change puts a financial strain on centers that see more clients. David is willing to look at the billing to see if returning to a third-party payer option is a change that can be made as the rate is developed.

FUNDING OPPORTUNITY

Charlene Cariou, SWDH Program Manager, presented a funding opportunity for a 1-year period of funding through IDHW of up to \$620,000 to expend prior to April 2025. Charlene does not anticipate SWDH activities would require this much funding. The agreement includes some general approved categories that align with broader subgrant objectives. The title of the grant includes COVID language and the language is very COVID specific but activities can be anything immunization related and anything that builds the trust between SWDH and the community. If the title is a concern to Board members, Charlene can reach out to see about edits.

Commissioner Brooks stated he appreciates the opportunity being brought forward and the suggestion of editing the title but he does not support anything that involves COVID. Dr. Tribble agreed and has several concerns with the wording of the grant as it appears to be disingenuous. Commissioner Riebe commented that the activities Charlene suggested are things we are already doing and while it would be nice to have the additional funding, she sees a lot of opportunity for this to be communicated poorly. Commissioner Butticci agreed and indicated he would support the vaccines for other preventable diseases, but SWDH is already providing this service and he is not interested in revisiting anything related to COVID-19.

July 23, 2024

Board of Health Meeting Minutes

Commissioner Purdy supports Commissioner Brooks' comments. She wants this to go away and doesn't feel we need to message it anymore. Commissioner Haines also agrees with the rest of the board and feels that at this point, if a funding opportunity is titled COVID-19, it will not build trust with our community. Chairman Aberasturi is in agreement as well that our region's citizens will not be supportive. Board members unanimously do not support moving forward with this funding opportunity without a change in the title.

Dr. Tribble suggested reviewing what funds are being used for COVID vaccination and if the public would support us continuing to do that. He also asked for information on the number of COVID vaccines the SWDH clinic has administered this calendar year.

Rick Stimpson will gather some information on the number of COVID vaccines clinic staff have administered this calendar year as well as which funding sources are being used.

MOTION: None.

PARENTAL CONSENT CHANGE IMPLEMENTATION

Don Lee, Chief Operating Officer, provided information on the recent implementation of changes to parental consent following the passing of Senate Bill 1329. New forms are posted to the website and have been shared with the other health districts. Staff are tracking how many minor patients are falling into this category but will be unable to measure how many minor patients don't seek service due to lack of parental consent.

IDAHO ASSOCIATION OF DISTRICT BOARDS OF HEALTH (IADBH) RESOLUTIONS/POLICY STATEMENT INPUT

Nikki discussed current resolutions IADBH has in place. As a reminder, once the resolutions are approved by the IADBH members at the business meeting each year, they are in place for three years. The current date shown on the resolutions represents when they were created or adopted. There is a statewide resolution on the books to oppose legalization of recreational marijuana. Nikki shared that she anticipates marketing of marijuana products in the State of Idaho may be brought to the legislative session next year. There is currently nothing prohibiting that.

She also suggested reviewing the resolution on supporting immunizations. This resolution was not originally drafted by SWDH but the data are old and knowing there have been conversations around data and efficacy of vaccines we may want to propose an update to that resolution.

Commissioner Brooks asked about the food establishment license fee and stated it would be nice to have a resolution supporting the state legislature increasing the food inspection fee. Nikki explained there are currently two different resolutions around that topic. Nikki reminded board members that SWDH staff took the lead working with the other districts to come up with a methodology to propose to industry and it was difficult to get buy in from the other districts. The amount of staff time being spent on this project was not worth it given the lack of response from other districts. This effort to change the food establishment license fee has been paused.

Commissioner Riebe asked if the word addiction can be added to resolution 17-02 or if we can suggest a revision. Dr. Tribble asked for clarification about the purpose of the resolutions. He also noted that the Board may not want to endorse some of the aggressive taxism. For example, medically we may not endorse tobacco or nicotine delivery systems, but we are also not a proponent of taxing them.

July 23, 2024

Board of Health Meeting Minutes

Nikki explained that when staff revise a resolution or create a new resolution for consideration at the annual meeting, our Board must first approve it. Then the resolution must be reviewed by the other district peers and boards. This process needs to be completed before the annual IADBH meeting in October. Board members are agreeable with adding language to indicate opposition to marketing of marijuana and updating the immunization data. Nikki will bring draft resolution changes back to Board members for review next month.

DIRECTOR'S REPORT

Last month Board members asked for more information regarding measles trends and vaccines. Our staff are working on that and will need more time.

Last Social Security Participation Vote Learning Session

The last Social Security Administration 218 Referendum vote informational session is scheduled for July 30. Based on some feedback, Don reached out to Nationwide and a personal retirement consultant will be on-site for one-on-one appointments with staff. Commissioner Riebe asked if the consultant can present information at the last informational session. Don will reach out to ask his availability to talk about options employees have for investing this money.

Fiscal Year Change Evaluation completed for Idaho Association of District Boards of Health

Executive Council members of the Idaho Association of District Boards of Health had asked for an evaluation of what it would look like to change fiscal year cycles from state to federal. The cost to switch fiscal years in the Luma system would be over \$3 million plus ongoing costs.

H5N1 Avian Influenza Follow Up

As requested at last month's Board meeting, Nikki provided follow-up information regarding H5N1 avian influenza testing. The test for H5N1 in humans used at the state public health lab is the Real -Time RT-PCR. The full title is the CDC Human Influenza Real-Time RT-PCR Flu Diagnostic Panel. If a sample tests positive for Flu A, the lab will then use the CDC Influenza A Subtyping kit. When a sample tests positive for Flu A(H5) virus by rRT-PCR at the state public health lab, the specimen is submitted to CDC for additional testing.

There being no further business, the meeting adjourned at 12:14 p.m.

Respectfully Submitted,



Nikole Zogg
Secretary to the Board



Kelly Aberasturi
Vice-Chairman

Date: August 27, 2024