



**BOARD OF HEALTH MEETING MINUTES**  
**Tuesday, December 17, 2024**

**BOARD MEMBERS:**

Jennifer Riebe, Commissioner, Payette County – present  
Lyndon Haines, Commissioner, Washington County – present  
Zach Brooks, Commissioner, Canyon County – present  
Kelly Aberasturi, Commissioner, Owyhee County – present  
Viki Purdy, Commissioner, Adams County – not present  
John Tribble, MD, Physician Representative – present  
Bill Butticci, Commissioner, Gem County – present

**STAFF MEMBERS:**

In person: Nikki Zogg, Katrina Williams, Don Lee, Beth Kriete, Troy Cunningham

Virtual attendees: Jeff Renn

**GUESTS:** None

**CALL THE MEETING TO ORDER**

Chairman Kelly Aberasturi called the meeting to order at 12:05 p.m.

**PLEDGE OF ALLEGIANCE**

Meeting attendees participated in the pledge of allegiance.

**ROLL CALL**

Chairman Aberasturi – present; Dr. John Tribble – present; Commissioner Purdy – not present; Vice Chairman Haines – present; Commissioner Brooks – present; Commissioner Riebe – present; Commissioner Butticci – present.

**REQUEST FOR ADDITIONAL AGENDA ITEMS AND APPROVAL OF AGENDA**

Chairman Kelly Aberasturi asked for additional agenda items. Board members had no additional agenda items or changes to the agenda.

**MOTION:** Commissioner Haines made a motion to approve the agenda as presented. Commissioner Riebe seconded the motion. All in favor; motion passes.

**IN-PERSON PUBLIC COMMENT**

No public comment provided in person.

**INTRODUCTION OF NEW EMPLOYEES**

Division administrators introduced new employees.

**APPROVAL OF MEETING MINUTES – NOVEMBER 19, 2024**

Board members reviewed meeting minutes from the November 19, 2024 Board of Health meeting.

**MOTION:** Commissioner Riebe made a motion to approve the November 19, 2024 meeting minutes as corrected. Commissioner Haines seconded the motion. All in favor; motion passes.

**2025 BOARD OF HEALTH MEETING CALENDAR REAPPROVAL**

Board members reviewed the revised 2025 proposed Board of Health meeting calendar.

**MOTION:** Commissioner Riebe made a motion to approve the revised 2025 Board of Health meeting calendar. Commissioner Brooks seconded the motion. All in favor; motion passes.

**OCTOBER 2024 MONTHLY EXPENDITURE AND REVENUE REPORT**

Troy Cunningham, SWDH Financial Manager, provided an overview of the October 2024 Monthly Expenditure and Revenue Report. Troy is in the process of meeting with Idaho Department of Health and Welfare (IDHW) to ensure accurate data can be pulled from Luma. Accurate data will help ensure minimal audit findings. Troy clarified that the findings would not be specific to SWDH staff actions but rather related to the data being pulled from Luma. These findings will likely remain with SWDH for a few years until the Luma issues are resolved.

**2025 BOARD OF HEALTH WORKPLAN**

Board members reviewed the 2025 Board of Health workplan. Nikki has met with Board members individually and incorporated the input received. Topics for the 2025 workplan will focus on programs and services that support young children and families to help align with the Idaho Department of Health and Welfare’s (IDHW) goal to reduce the number of children in foster care. This alignment will help identify opportunities for data sharing and connections to amplify our work and make it more impactful.

**POLICY AND POSITION STATEMENTS REVIEW AND APPROVAL**

Board members reviewed the proposed Policy and Position Statements. These statements have been discussed and reviewed for several months in a row now.

**MOTION:** Commissioner Haines made a motion to approve the Policy and Position Statements as presented. Commissioner Riebe seconded the motion. All in favor; motion passes.

**DIRECTOR’S REPORT**

No items for the Director’s Report this month.

There being no further discussion, the meeting adjourned at 12:51 p.m.

Respectfully submitted:



Nikole Zogg  
Secretary to the Board

Approved as written:



Kelly Aberasturi  
Vice-Chairman

Date: February 25, 2025