



**Citizen's Review Panel Meeting Minutes
Friday February 21, 2025**

PANEL MEMBERS:

Stephanie Morgan – Chairperson – absent
Karee Curry – Co-Chair – Present virtually
Lori Rainboth – Panel Member – absent

OTHER:

Marinda Squibb – DHW Liaison – Present
Jo Dollinger – SWDH Liaison – Present
Michelle Schildhauer - Guest
Jerry Stafford - Guest

CALL THE MEETING TO ORDER

Co-chair Karee Curry called the meeting to order at 9:02 am

REQUEST FOR ADDITIONAL AGENDA ITEMS; APPROVAL OF AGENDA – 2/21/2025

The agenda was approved by Co-Chair Karee Curry.

MOTION: Co-Chair Karee Curry was the only panel member present, so no motion was made.

APPROVAL OF MEETING MINUTES – 1/24/2025

Co-Chair Karee Curry reviewed the meeting minutes from the meeting held January 24, 2025

MOTION: Co-Chair Karee Curry was the only panel member present, so no motion was made.

CASE REVIEW PROCESS – Marinda sent out a current case list. Karee will assign cases to be reviewed. Marinda asked to be notified of the cases that will be reviewed. She will ensure all necessary case notes are in ECabinet.

CRP BUDGET – Michelle Schildhauer gave a brief overview of the Citizen's Review Panel budget. Southwest District Health allots \$6000 per year for the panel. The funds may be used for marketing purposes, training, travel and to pay wages for the Southwest District Health liaison. If the funds are not used, they don't roll over. The Board of Health reviews the budget at their meeting in March.

PANEL RECRUITMENT – Co-Chair Karee Curry suggested the panel reach out to other district CRPs to see what materials they use for recruiting new panel members, training and case review forms. Marinda Squibb agreed to distribute flyers at the MDT meetings, once they are revised. It was also suggested to reach out to young people that aged out of foster care or parents that have gone through the child protection process.

NEW PANEL PACKETS – Co-chair Karee Curry is gathering information to include in new panel packets, including training material.

RECAP OF CARTF MEETING - Due to only having one panel member present, this will be discussed at a future meeting.

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QUARTERLY REPORT REVIEW - Due to only having one panel member present, this will be discussed at a future meeting.
PANEL MEMEBERS IN-KIND HOURS AND CASE NUMBERS REVIEW: Panel members reported a total of 19 in-kind hours for January.

ACTION ITEMS:

- Karee - edit the case review form and bring it to the next meeting.
- Michelle - inquire about using CRP budget for gas reimbursement for recruitment.
- Michelle – edit recruitment flyer.
- Marinda – follow-up with parents who have had children in foster care for possible panel member.
- Karee – Invite Idaho STARS member to CRP meeting.

Meeting adjourned at 10:17 am.

Respectfully submitted:

Approved as written:

Jo Dollinger

Stephanie Morgain

Date:

Citizens Review Panel Liaison

Chairperson

Next meeting: March 21, 2025, 9:00 am, Gunderson Room

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