



BOARD OF HEALTH MEETING MINUTES
Tuesday, April 22, 2025

BOARD MEMBERS:

Jennifer Riebe, Commissioner, Payette County – present
Jim Harberd, Commissioner, Washington County – present
Zach Brooks, Commissioner, Canyon County – present
Kelly Aberasturi, Commissioner, Owyhee County – present
Viki Purdy, Commissioner, Adams County – present via Microsoft Teams
John Tribble, MD, Physician Representative – present via Microsoft Teams
Bill Buttici, Commissioner, Gem County – present

STAFF MEMBERS:

In person: Nikki Zogg, Katrina Williams, Don Lee, Beth Kriete, Aaron Howard, Ben Shatto, Jody Waddy

Virtual: Colton Osborne

GUESTS: Abbey Erquiaga, Jace Perry

CALL THE MEETING TO ORDER

Chairman called the meeting to order at 9:01 a.m.

PLEDGE OF ALLEGIANCE

Meeting attendees participated in the pledge of allegiance.

ROLL CALL

Chairman Aberasturi – present; Dr. John Tribble – present via Microsoft Teams; Commissioner Purdy – present via Microsoft Teams; Commissioner Harberd – present; Vice Chairman Brooks – present; Commissioner Riebe – present; Commissioner Buttici – present.

REQUEST FOR ADDITIONAL AGENDA ITEMS AND APPROVAL OF AGENDA

Chairman Kelly Aberasturi asked for additional agenda items. Board members had no additional agenda items or changes to the agenda.

MOTION: Commissioner Riebe made a motion to approve the agenda as presented. Commissioner Buttici seconded the motion. All in favor; motion passes.

IN-PERSON PUBLIC COMMENT

No public comment provided in person.

INTRODUCTION OF NEW EMPLOYEES

No new employees were introduced.

APPROVAL OF MARCH 2025 MEETING MINUTES

Board members reviewed meeting minutes from the March 18, 2025 Board of Health meeting.

MOTION: Commissioner Riebe made a motion to approve the March 18, 2025 meeting minutes as corrected. Commissioner Butticci seconded the motion. All in favor; motion passes.

FEBRUARY 2025 EXPENDITURE AND REVENUE REPORT

Aaron Howard, Chief Financial Officer, presented the February 2025 Expenditure and Revenue Report. Revenue and expenditure reports reflect delays in issuing billings due to finance department staffing vacancies and turnover. March expenditure and revenue reports are anticipated to reflect that billings have resumed and revenue is coming in as expected.

The crisis center aggregate budget may require a change in appropriations as staff work through federal rules impacting the funding. Board members briefly discussed the long term outlook for funding for crisis centers.

In response to a Board member question from last month's meeting about the percentage of SWDH funding passing through SWDH as Trustee and Benefit, Aaron informed Board members the percentage is about 18%.

EMPLOYEE COMPENSATION REQUEST

Jody Waddy, Human Resources Specialist, presented the Fiscal Year 2026 Employee Change in Compensation Request which includes a 3% cost of living adjustment (COLA) to be implemented June 8, 2025. Jody also highlighted the SWDH retention rate, which at 78% is higher than last year and is consistent with healthcare industry trends. Our recruiting market does not show notable changes. Currently, SWDH has 114 budgeted positions and currently has 12 vacant positions. The average tenure of SWDH staff has increased to 5.53 years.

Commissioner Purdy noted that most Adams County staff did not receive a raise of any kind. A few years ago, Adams County approved very good raises for law enforcement and road and bridge staff and it did not seem to impact retention.

MOTION: Commissioner Butticci made a motion to approve the Change in Employee Compensation plan as presented including the 3% cost of living adjustment (COLA) effective June 8 as requested. Commissioner Riebe seconded the motion. Dr. Tribble and Commissioner Purdy voted no. Motion passes with a vote of 5-2.

COUNTY CONTRIBUTION REQUEST

Aaron Howard, presented the Fiscal Year 2026 County Contribution Request which represents an approximate \$70,000 increase from last year. Aaron responded to Board member questions regarding how compensation request costs can exceed the increase in county contributions by explaining that the amount of the employee compensation increase will cost about \$176,000 which will come from county contributions and also grant funding.

Commissioner Brooks noted that as the representative for Canyon County, largest contributor of county contributions, he does not support the increase in county contributions. He continues to object to Canyon County being responsible for 77.2% of the county contributions but having only one vote regarding the budget.

MOTION: Commissioner Butticci made a motion to approve the Fiscal Year 2026 county contributions. Commissioner Riebe seconded the motion. Commissioner Brooks and Commissioner Purdy voted no. Motion passes with a vote of 5-2.

FISCAL YEAR 2026 BUDGET PROPOSAL REVIEW AND APPROVAL

Aaron Howard provided an overview of the Fiscal Year 2026 Proposed Budget. He responded to questions from last month's meeting by informing Board members that 18% of trustee and benefits is pass through dollars. In addition, 1% of a COLA for SWDH staff is equal to roughly \$59,000.

Nikki and Aaron will present this Fiscal Year 2026 Proposed Budget to the six counties' Boards of County Commissioners beginning Monday, 5/4/2025.

MOTION: Commissioner Butticci made a motion to approve the fiscal year 2026 budget request as presented. Commissioner Riebe seconded the motion. Dr. Tribble and Commissioner Purdy voted no. Motion passes with a vote of 5-2.

YouthROC OVERVIEW

Savannah Nalder, YouthROC Program Manager, shared an overview of the Youth Resource Opportunity Collaborative (YouthROC) Program. The program helps ensure connections to the resources and services the youth and family need to be successful as well as an evidence-based process to assess and assist the goals to foster that success for the youth and for the family unit.

Savannah shared that District 3 represents more than 20% of the youth statewide placed in foster care. Since starting in February 2023, nearly 715 youth have been referred into the program.

Dr. Tribble asked what curriculum or system is being used for parenting instruction and counseling? Savannah will get that from the providers and provide it to him.

CHILDHOOD MORBIDITY AND MORTALITY TRENDS FOLLOW UP

Dr. Anna Briggs, SWDH Research Analyst, Principal, provided follow up information from her February presentation.

CLEARWATER FINANCIAL SITUATION ANALYSIS PROJECT OVERVIEW

Clearwater Financial presented an overview of the situation analysis project they are working on for SWDH to help identify long-range facility and service priorities. The final product will include implementation processes, priorities, and a funding plan.

EXECUTIVE COUNCIL REPORT

Commissioner Purdy shared an Executive Council Report. The Executive Council is comprised of a member from each Board of Health and the health district directors. The state Idaho Association of

District Boards of Health (IADBH) meeting is a function of the Executive Council. The meeting is mostly a learning environment with speakers that speak to topics impacting health districts and citizens. Commissioner Purdy and Nikki will work together to coordinate the meeting and agenda topics.

POOL INSPECTION DISCUSSION

Jeff Buckingham, SWDH Program Manager, shared benefits of encouraging regulatory authority over pools after the change to statute removes the requirement effective July 1, 2025. Non-regulated pools have been associated with a higher instance of waterborne disease outbreaks over the last five years. Jeff and other team members are meeting with local government entities to discuss local oversight through enacting local ordinances. Jeff explained that outbreaks associated with waterborne illness would still be investigated by SWDH epidemiologists.

Jeff and Nikki will keep Board members updated on conversations with cities and bring back any fee setting action to Board of Health members.

DIRECTORS REPORT

Proposed Fall Idaho Association of District Boards of Health (IADBH) Meeting Dates

Proposed meeting dates for the fall IADBH conference are October 15-17 in Boise.

Finance Workgroup

Nikki asked the Board of Health Chairman, Vice Chairman and Commissioner Riebe to join she and Aaron to review some of the SWDH financial policies and talk through operating reserve, board committed funds, and how to measure return on investment. These meetings are being scheduled.

Fiscal Year 2026 Budget Committee Meeting Proxy Forms

Katrina will send budget committee meeting invitations and proxy forms to each county's clerk.

Board of Health Term Expirations

Several board members have terms expiring this year and Katrina will send term renewal letters to county clerks.

Pre-Prosecution Diversion (PPD) Facilities

Nikki shared that the location previously identified to house the pre-prosecution diversion team did not work out. Another location in Caldwell that is a smaller space, substantially less money, and also a better fit for co-location has been identified and the lease agreement will come to the Board for approval at a future meeting. Nikki asked if the board's preference would be to hold a special meeting to approve that lease or would the board approve Nikki to sign? Nikki asked for guidance. Board members prefer a special meeting if needed to approve the lease if it is ready prior to May 20.

EXECUTIVE SESSION PURSUANT TO IDAHO CODE 74-206(b)

Pursuant to Idaho Code 74-206(b) Board members entered Executive Session. Roll call taken.

ACTION FOLLOWING EXECUTIVE SESSION

No action was taken following executive session.

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Board of Health Meeting Minutes

There being no further business, the meeting adjourned at 12:53 p.m.

Respectfully submitted:



Nikole Zogg
Secretary to the Board

Approved as written:



Kelly Aberasturi
Chairman

Date: May 20, 2025