



**BOARD OF HEALTH MEETING MINUTES**  
**Tuesday, July 22, 2025**

**BOARD MEMBERS:**

Jennifer Riebe, Commissioner, Payette County – present  
Jim Harberd, Commissioner, Washington County – present  
Zach Brooks, Commissioner, Canyon County – present  
Kelly Aberasturi, Commissioner, Owyhee County – present  
Viki Purdy, Commissioner, Adams County – present  
John Tribble, MD, Physician Representative – present  
Bill Butticci, Commissioner, Gem County – present

**STAFF MEMBERS:**

In person: Nikki Zogg, Katrina Williams, Don Lee, Beth Kriete, Ben Shatto, Yesenia Arrondondo, Michele Hanrahan

Virtual: Colton Osborne

**GUESTS:** Mike Kane

**CALL THE MEETING TO ORDER**

Chairman Kelly Aberasturi called the meeting to order at 9:01 a.m.

**ROLL CALL**

Chairman Aberasturi – present; Dr. John Tribble – present via Microsoft Teams ; Commissioner Purdy – present; Commissioner Harberd – present; Vice Chairman Brooks –present; Commissioner Riebe – present; Commissioner Butticci – not present.

**REQUEST FOR ADDITIONAL AGENDA ITEMS AND APPROVAL OF AGENDA**

Chairman Kelly Aberasturi asked for additional agenda items. Board members had no additional agenda items or changes to the agenda.

**MOTION:** Commissioner Riebe made a motion to approve the agenda as presented. Commissioner Harberd seconded the motion. All in favor; motion passes.

**PUBLIC COMMENT**

No public comment was provided in person and no public comments were submitted through the online submission mechanism.

**INTRODUCTION OF NEW EMPLOYEES**

Division Administrators introduced the new employees.

**APPROVAL OF JUNE 2025 MEETING MINUTES**

Board members reviewed meeting minutes from the June 22, 2025, Board of Health meeting.

**MOTION:** Commissioner Harberd made a motion to approve the June 22, 2025 meeting minutes as corrected. Dr. Tribble seconded the motion. All in favor; motion passes.

#### **MAY 2025 EXPENDITURE AND REVENUE REPORT**

Michele Hanrahan, Financial Officer, provided the May 2025 Expenditure and Revenue Report.

#### **OPEN MEETING LAW AND BOARD CONDUCT BEST PRACTICES**

Mike Kane, SWDH Legal Counsel, provided an overview of Idaho Code §74-204, Open and Transparent Meeting Law, and the requirements for governing bodies of government meetings to comply with. Discussion topics included what constitutes a decision, posting requirements for meetings, and use of Roberts Rules of Order. Mike also discussed allowing and managing in-person attendance, spillover rooms, electronic access, and internet viewing. He reminded board members that trespassing attendees for disruptive behavior or for preventing the agency from doing business is allowed.

#### **BOARD OF HEALTH DELEGATED AUTHORITIES TO THE DIRECTOR**

In response to the direction provided by the Board last month, staff compiled information on subgrants, contracts, agreements, pending grant applications, and standing purchase orders over \$5,000 to aid in evaluation of the District Director's delegated authority activities. Nikki asked for board member input regarding their preference for reviewing and discussing the material. Board members prefer to review and discuss the lengthy report in sections over three board meetings.

#### **ALCOHOL AND SUBSTANCE USE TRENDS AMONG YOUTH**

Tara Woodward, Program Planning and Development Specialist, provided an overview of the Partnership for Success program. The program's goals are to promote good mental health and prevent youth marijuana and alcohol substance use. To do this, staff work to understand local data and needs and provide funding for local evidence-informed projects.

During review of Tara's presentation, Commissioner Riebe asked what contributed to the seemingly drastic decrease in marijuana use in the 1990s. Tara will check into that and follow up with Board members.

#### **IADBH DRAFT RESOLUTIONS AND POSITION STATEMENTS**

Nikki shared draft resolutions and position statements to be discussed at the annual Idaho Association of District Boards of Health (IADBH) in October.

- 2025 Resolution in Support of Idaho Code §39-801
  - o District 4 has asked for clarification in the new law for providing care for minors with communicable disease without parental consent
- Draft Resolution in Support of Treated Recreational Water Oversight
  - o Re-establish and update rules to reflect the best practice standards for providing regulatory oversight for certain treated water facilities and authority to create reasonable rules
- IADBH Position Statement on Board of Health Membership
  - o Being brought forward due to legislation brought forward the last few years requiring all board of health positions be elected. District 4 does not support making that change.

## **DIRECTOR'S REPORT**

### **Non Municipal Solid Waste Update**

Nikki shared documents regarding proposed changes for the non-municipal solid waste program. The health districts have been in communication with the director of the Department of Environmental Quality. Nikki asked if it is board members' preference to step away fully from non-municipal solid waste. Board members discussed this and prefer to not be removed fully from non-municipal solid waste oversight. The board's preference is that the district continue to provide oversight of municipal transfer stations and rural drop boxes. Nikki will reach out to Director Byrne at DEQ to negotiate.

### **Lawful Presence Verification Update**

Implementation of lawful presence verification is going smoothly.

### **EXECUTIVE SESSION PURSUANT TO IDAHO CODE 74-206(b)**

No executive session is needed today.

### **ACTION FOLLOWING EXECUTIVE SESSION**

None. No executive session held.

There being no further business, the meeting adjourned at 11:50 a.m.

Respectfully submitted:



Nikole Zogg  
Secretary to the Board

Approved as written:



Kelly Aberasturi  
Chairman

Date: August 26, 2025