

Citizen Review Panel Meeting Minutes
Friday, September 26, 2025
9:00am-12:00pm

Attendance	
<i>Panel Members</i>	<i>Guests</i>
1. Lori Rainboth-Chair	Michelle Schildhauer-CRP Liaison
2. Michelle Mothersill	Marinda Squibb-IDHW Liaison
3. Abby Levario	Jamie Meador-Community Member
4. Elisha Haddocks	Samuel Montanez- HSSO Business Analyst
5. Jeannie Strohmeyer	
6. Kari Palmer	

Meeting Called to Order

Motion to start the meeting – Lori Rainboth at 9:07am

Motion Seconded – Michelle Mothersill

Motion to approve the agenda – Lori Rainboth

Motion Seconded – Elisha Haddocks

Approval of 6/13/25 Minutes

Motion to approve the agenda – Lori Rainboth

Motion Seconded – Michelle Mothersill

Approval of 8/22/25 Minutes

Motion to approve the agenda – Lori Rainboth

Motion Seconded – Kari Palmer

Panel Business:

1. All members should have access to E-Cabinet. If anyone has any problems logging in, please email Michelle Schildhauer and she will reach out to IDHW.
2. Pathway to Permanency: This is a training course for child welfare stakeholders, and several panel members will be attending. It is being offered in region 3 on December 11th and 12th and region 4 on November 3rd and 4th. A debrief of this training will be added to the CRP agenda for January.
3. Jeannie was able to provide a debrief about the Secondary Traumatic Stress training from September 16th and 23rd. Takeaways include:
 - a. Take intentional breaks throughout the day
 - b. Normalize having difficult feelings
 - c. Be sure to talk about the positive experiences of the work

- d. Remember the “why” of why you are doing the work.

ACTION ITEM: Jeannie reported the Nampa Family Justice Center has a counselor that can provide additional secondary trauma training for the panel. She will report back about this.

- 4. Lori provided a debrief of the statewide CRP meeting held on September 10th.

- a. The statewide CRP dates are as follows:

Wednesday, December 10th, 2025, 12:00p-1:30p PST

Wednesday, March 11th, 2026, 12:00p-1:30p PST

Wednesday, June 10th, 2026, 12:00p-1:30p PST

Wednesday, September 9th, 2026, 12:00p-1:30p PST

Wednesday, December 9th, 2026, 12:00p-1:30p PST

The chairperson and liaison generally attend this meeting. If the chairperson is unable to attend, a panel member will attend in their place.

- b. The Ombudsman’s office is wanting to streamline the CRP documents. They have created several documents, and they are requesting the CRP panels review them and provide feedback. The documents are:

- i. CRP Flyer
- ii. CRP Quarterly Reporting Form
- iii. CRP Statewide Bylaws
- iv. CRP Application
- v. CRP Panel member Welcome Letter
- vi. Statewide CRP logo

ACTION ITEM: Each panel member will review the documents and be prepared to provide feedback to the chairperson in the October meeting.

- c. The Ombudsman office is also working on a standardized reporting form that can be used for case reviews.
- d. The statewide panel discussed the differences in the number of cases reviewed by each district. No statewide recommendations were provided but this topic will be added to the agenda for the October District 3 CRP meeting.

- 5. IDHW will be coming to our November CRP meeting to discuss CAPTA.

ACTION ITEM: Each panel member will review the CAPTA and bring any questions to the October meeting so Marinda can provide the questions to IDHW in advance.

- 6. Marinda provided a presentation on the child welfare case timeline. This information included the case process flow. Panel members were provided with several handouts related to the timeline.

- 7. September agenda included training from Elisha Horrocks about the Guardian Ad Litem Program. This will be moved to the October agenda due to time constraints.

Executive Session: In Accordance with Idaho Code Section 74-206(d):

In-Kind Hours and Cases August

<i>Panel Member</i>	<i>In-Kind Hours</i>	<i>Case Reviews</i>
<i>Lori Rainboth</i>	14	1
<i>Michelle Mothersill</i>	5	1

<i>Elisha Horrock</i>	7	1
<i>Kari Palmer</i>	1	0
<i>Jeannie Strohmeier</i>	1	1
<i>Tiffany Ruiz</i>	7	1
<i>Abby Levario</i>	8	0
<i>TOTAL</i>	43	5

1. At 11:45 am Chairperson Lori Rainboth made the motion to go into Executive Session. Jeannie Strohmeier seconded the motion.
2. At 12:25 pm chairperson Lori Rainboth motioned to leave the Executive Session. Michelle Mothersill seconded the motion. All in favor; motion passed. Adjourned.